



Northeastern State University
Tahlequah • Broken Arrow • Muskogee

Student Learning & Assessment Meeting Minutes

Meeting Date: September 2, 2015 12:00 pm, Tahlequah Campus, Bagley 101 with Bb Collaborate to BA campus.

Members Present:

BBC: Dr. Lisa Tritschler, Dr. Julia Kwok

Tahlequah Campus: Dr. Darryl Linde, Mr. Chad McLane, Dr. Sophia Sweeney, Dr. Mia Revels, Dr. Cari Keller, Dr. Cheryl Van Den Handel, Dr. Julie Sawyer, Dr. Alan McKee, Mr. Cody Robinson

Handouts: Review of D.O.E. documents located on Blackboard

Meeting Notes: The group discussed the following items:

1. The group discussed the steps needed to move forward with D.O.E. implementation. We identified the following tasks:

- Develop a website and communication plan to roll out the D.O.E. and receive feedback on the outcome mapping template and rubrics.
- Draft an institutional assessment plan. This step is multi-faceted and includes the technology piece.
- Develop a pilot for the spring, which will test the rubric.
- Implement piloted outcome(s) in the fall. Repeat pilot if necessary.

2. The group discussed whether the best strategy to begin working these steps would be to break into a couple of sub-committees: communication plan/website, and assessment plan. But, after discussion, enough members felt that they needed to work through both to have a thorough understanding. We decided to meet weekly to work through the tasks.

3. We will begin with a discussion with a marketing and communications representative to our next meeting to discuss a website and messaging as we move forward.

Meeting adjourned: 12:45 pm.

We will meet again on **September 9 at 12:00 pm. Jennifer Zehnder from Communications and Marketing will be our guest.**