



NORTHEASTERN STATE UNIVERSITY

Faculty Council

February 1, 2019 Minutes

The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration. The Council serves as the faculty's collective voice in shared governance in order to achieve excellence in the academic endeavors of the university. Toward this goal the Council seeks to enhance the university's pursuit and dissemination of knowledge by promoting and preserving academic freedom and integrity, encouraging creative inquiry, and recognizing scholarly achievement. The Council further serves to foster the professional development and economic well-being of the faculty ~ Adopted by the Council, February 6, 2004.

The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration. The Council serves as the faculty's collective voice in shared governance in order to achieve excellence in the academic endeavors of the university. Toward this goal the Council seeks to enhance the university's pursuit and dissemination of knowledge by promoting and preserving academic freedom and integrity, encouraging creative inquiry, and recognizing scholarly achievement. The Council further serves to foster the professional development and economic well-being of the faculty ~ Adopted by the Council, February 6, 2004.

Meetings (First Friday of the Month) 3:00 - 5:00 p.m.

Location: CASE 134, BAAS 215 and NSM 112.

The meeting was called to order by President Cambiano in CASE 134 at 3:02 p.m. on February 1, 2019. There was Zoom access in Tahlequah to Broken Arrow 215 and Muskogee 112.

- I. Call to Order: 3:02 p.m.
- II. Quorum Check: A quorum was present.
- III. A motion was made and seconded to approve the minutes. The motion passed. Posted
<http://offices.nsuok.edu/facultycouncil/FacultyCouncilHome.aspx>
- IV. Old Business Items:
 - A. **Help Students –**
Discussion centered around the fact that enrollment and recruiting are up, but retention is down. President Cambiano



NORTHEASTERN STATE UNIVERSITY

Faculty Council

February 1, 2019 Minutes

will request permission to receive a breakdown of part time vs. full time enrollment, as well as retention by program.

There was also discussion about the importance for faculty to engage with students in a meaningful way, where connections could be made through face-to-face office hours, Zoom office hours, etc. A faculty call to action was suggested and was well received for faculty to get outside their comfort zone to engage with students outside of class. Other discussion centered around the need for a campus day care facility and a shuttle system that runs between all three campuses.

V. New Business Items:

A. Open Educational Resources Discussion - tabled to March

B. Website Update - Aprox. 60 days (will require additional training) - [Handout](#)

C. **Transfer Project (Gardner Institute Needs Assessment Found of Excellence)** – <https://www.jngi.org/>

All of the universities in the Tulsa area except University of Oklahoma are participating in this project. A steering committee is looking at various dimensions with President Cambiano and Dr. Kat Shahan are looking at transfer rates of students entering NSU from TCC. They are looking at expectations of admin and senior faculty of support of transfer students and assumptions of the faculty role but not the expectation of follow-through. Surveys, focus groups, and interviews have been conducted. Once they assimilate to NSU, they need to be viewed as RiverHawks, not transfer students from another institution. President Cambiano will request to share this report.

D. **Reimbursement (Delegate Melles)**

From the Department of Counseling - those who are teaching Master's Thesis hours, or other courses out of course load, are finding there is a lack of reimbursement for this work.

President Cambiano will speak to the Academic Council about this.



NORTHEASTERN STATE UNIVERSITY

Faculty Council

February 1, 2019 Minutes

E. **OSRHE Driven Conversation about Online Program/Courses - Quality Online Instruction**

The statewide plans for an e-Campus portal was mentioned by President Turner during the Brown Bag discussions this week. We are currently seeing a need for quality online instruction and are a model for Quality Matters (QM) and Review of Online Courses (ROC) at NSU. Moving forward there will likely be a need for etiquette for online courses, especially live video sessions conducted through Zoom.

The Task Force for Higher Education is exploring the following:

- C-RAC Handout - [Handout](#)
- Expectations of Online Programs
- Online Self-Assessment - The tools reviewed were:
 - University of Arkansas
<https://online.uark.edu/students/readiness-quiz.php>
 - Penn State -
<http://tutorials.istudy.psu.edu/learningonline/ORQ/ORQ.htm#ShowResults>
 - Texas Wesleyan
<http://txwescetl.com/about-distance-ed/for-students/>

F. Opening Enrollment Comparison S19 to S18 012819 - [Handout](#)

G. **Password policy changes**

Mandatory password changes will be enforced once a year, with the rollout beginning March or April 2019, with 12 characters required for a password.

H. **Responsible Conduct of Research [Training](#)**

Changes are listed on page 4 of the document, so that we are in Federal Compliance. There was a motion to approve the policy so President Cambiano can take this to the Policy Committee to vote in favor of this policy. A motion was made and seconded. The motion passed.

VI. Committee and Standing Reports:

A. Faculty Welfare Committee: Dr. Diamantopoulos (Chair)



NORTHEASTERN STATE UNIVERSITY

Faculty Council

February 1, 2019 Minutes

- B. Faculty Awards Committee: Dr. Cambiano (Chair) - **April 16, 2019 at 11:00 a.m.-1:00 p.m.**
- C. Ad hoc Strategic Plan Committee: Ms. Whittle (Chair)
- D. Ad hoc Budget Committee: Ms. Whittle (Chair)
- E. HawkTalks: Dr. Louderback (Chair)
<https://offices.nsuok.edu/facultycouncil/HawkTalks.aspx>
- F. University Committee Reports
 - Emeritus (Dr. Sargent) - The group has met, a list of retirees was found but it was a limited list, along with retirees designated as Professor Emeritus from RUSO. Delegate Sargent and Dr. Peggy Glenn are looking to create a retirees list in Banner moving forward.

Date(s) to Remember:

<ul style="list-style-type: none"> • Feb. 18 - Larry Adair Lecture - Steve Inskip - 2:00 p.m. - Webb Aud • February 23 - Athletics Hall of Fame - 7:00 p.m. - Event Center • March 1 - Honors Program Spring Banquet - 6:30 p.m. - UC Ballroom • March 4th and 5th Veteran Lounge/Veteran Service Office Events <ul style="list-style-type: none"> ○ March 4 - 2:30-3:00 p.m. - Broken Arrow ○ March 5 - 2:00-3:00 p.m. Veterans office and 3:30-4:30 p.m. UC Basement • March 6 - Centurion Luncheon - 11:30 a.m. NSU UC Ballroom 	<ul style="list-style-type: none"> • March 28-30 - Hosting 81st Annual OK-AR section meeting of MAA • April 3 - Battenfield-Carletti - Todd Mutzig - 10:00 a.m. - Webb Aud • April 3 - GreenLink Dinner - 6:00 p.m. - Community Room • April 16 - Circle of Ex Luncheon - 11:00a.m.-1:00 p.m. - UC Ballroom • April 17 - Branscum Alumni 30th Ann Open House - 4:00-6:00 p.m. • April 18 - Tiffany Maher Lecture - Afternoon • April 25 - Employee Recognition Reception - 4:30 p.m. - UC Ballroom • April 27 - Honors Assembly & Ovation Awards - 9:30 a.m. - Webb Aud
--	--

A motion was made and seconded to adjourn the meeting.

Meeting adjourned 5:02 p.m.

Respectfully submitted, Sarah Burkhead Whittle, Secretary/Treasurer,
February 8, 2019