

NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting

Friday, April 12, 2013

Call to Order

The meeting was called to order by President Denise Deason-Toyne in SCL129. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance: Ron Cambiano (Education), Samantha Clifford (Library), John Diamantopoulos (Science & Health Professions), Kendra Haggard (Liberal Arts), Spencer Johnson (Optometry), Chris Miller (Liberal Arts), Dan Sisk (Science & Health Professions),

Council Members in attendance in Broken Arrow: Jeb Briley (Business & Technology), Cheryl Van Den Handel (Liberal Arts), Mai Anh Vu Tran (Business & Technology), Weijia Zhu (Science & Health Professions)

Council Members in attendance in Muskogee: Joyce VanNostrand (Muskogee)

Guests: J. Rachel Green (Education); Tom Rink (Library), Karl Siewert (Library) in Broken Arrow.

Council Officers in attendance: Denise Deason-Toyne (President), Pamela Louderback (Vice President), Linda West (Secretary/Treasurer).

1. Call to Order

- A. **Review/Approval of minutes of the March 1, 2013 meeting**
(http://arapaho.nsuok.edu/~faculty_council/minutesmar2013.htm)

Minutes were accepted.

B. **Budget Report**

The budget is unchanged. There was a motion to purchase a bench from the NSU Foundation to be placed in the new area of the Circle of Excellence bricks. The motion passed. The concept of a Faculty Memorial was discussed. A faculty memorial would be separate and distinct from the Circle of Excellence bricks. The idea was supported by Faculty Council at our May 2013 meeting. Since that meeting did not have a quorum, a formal vote was not taken. It was moved, seconded and the motion was approved that Faculty Council support the concept of a Faculty Memorial separate and distinct from the COE bricks.

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2. Committees/Standing Reports

None

3. Old Business/Pending Issues

A. **Nominations**

Cheryl Van Den Handel has agreed to run for Faculty Council President. We will also be voting on changes to the Faculty Association Constitution at the same election on April 23, 2013.

B. **Circle of Excellence Bricks - potential location**

A representative group met in March to look at possible locations. A location directly south of the Library in a triangle of grass and trees was approved by the small group. Due to remodeling and roofing of the Library building, the bricks may not be in place before fall.

C. **Review and Discussion of proposed Equal Opportunity, Diversity Statements. - [See attached](#)**

Three statements were considered and adopted for various NSU documents.

- i. A statement was approved for the Faculty Association Constitution.
- ii. A statement was approved for the Faculty Handbook. This statement will need to go to Academic Council, the Policy Committee and then to Cabinet.
- iii. An Affirmative Action EEO policy was passed that would be added to 3.1 of the Faculty Handbook. This also needs to go to Academic Council and then the Faculty Handbook Revision Committee.

D. Review and act upon proposed change to Faculty Handbook to clarify that tenured faculty may select their committee for post-tenure review and promotion - [See attached](#)

The proposal was approved. This language duplicates the committee structure information from the probationary section of the Faculty Handbook.

E. **Scheduling of student activities during "prime" class times. (e.g. Career Fair)**

Options were previously presented to obtain student participation/engagement - Academic Council recommended surveying faculty and students regarding possible options. Sophia Sweeny was

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suggested as someone to develop the survey. It was suggested that Student Affairs should conduct the student survey.

- F. Concerns regarding the RTP process from Chairs Council Cari Keller will attend the next meeting to present this topic.

4. New Business

A. **Student funding for study abroad. Programs/Services for International Students. Hostfamily/parent program.**

Need to address these with Dr. Rugg who has been traveling and is in Chicago for HLC conference. The bus is in service for local routes at this time. It also goes to Tulsa one Saturday a month as of the end of March.

- B. **Graduation regalia** - There was no information on a question about changes to tassel colors for regalia.

5. Announcements

Circle of Excellence Award Ceremony is April 16th at 3:00 p.m. in the Webb Tower. Our thanks to John Diamantopoulos for chairing this committee for the third year.

The Appellate election will also feature the Faculty Council election and Constitution ballot on April 23. We will need to schedule workers. There were questions in some colleges about how the nominees were selected for the Appellate Committee. It was decided that nominations for these positions should come from the faculty. This information will be passed to Academic Council.

The Shared Governance document was edited to delete Chancellor from two places. It has been forwarded to Turner and Rugg for further discussion.

Followup on other issues: Grievance process was voted on at last meeting. We still need an advocate for Worker's Comp injuries. The ride share idea is still under discussion. Van Den Handel will contact Mr. Hardcastle. Campus lighting - should not have to wait for the Master Plan to be addressed.

There was a question about office hours. The policy was changed a few years ago to allow for online hours proportionate to online teaching hours.

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Adjournment - The meeting adjourned at 4:12 p.m.

Next meeting: May 3, 2013

Submitted by Linda West, Secretary-Treasurer
4/30/2013