

NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting

Friday, December 7, 2012

Call to Order

The meeting was called to order by President Deason-Toyne in SCL 129 at 3:30. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance in Tahlequah: Shari Clevenger (Liberal Arts), Samantha Clifford (Library), John Diamantopoulos (Science & Health Professions), Jim Hicks (Science & Health Professions), Chris Miller (Liberal Arts)

Council Members in attendance in Broken Arrow : Jeb Briley (Business & Technology), Kelly Dunbar (Education), Cheryl Van Den Handel (Liberal Arts), Marvita McGuire (For Van Nostrand, Muskogee), Mai Anh Vu Tran (Business & Technology), Victor Zhu (Science & Health Professions)

Council Members in attendance in Muskogee : None

Council Officers in attendance: Denise Deason-Toyne (President), Pamela Louderback (Vice President), Linda West (Secretary/Treasurer).

Guests: Tom Rink (Library) in Broken Arrow

1. Call to Order

- A. **Review/Approval of minutes of the November 9, 2012 meeting**
(http://arapaho.nsuok.edu/~faculty_council/minutesnov2012.html)

Minutes were approved as presented.

- B. **Budget Report**

Two expenditures have been approved, \$1,000 to the Cappi Wadley Reading Center in honor of Dr. Turner's Investiture and \$1,000 to Undergraduate Research Day. We still support this being funded as a regular part of the University priorities. The Vice President/Provost's office pays for lunch for participants.

2. Committees/Standing Reports

Standing Committees - No reports.

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3. Old Business/Pending Issues

A. **Location for Faculty Gathering - Broken Arrow**

Room A170 has been identified for use by faculty. Please make sure we use the room.

B. **Circle of Excellence Bricks**

There is a potential location south of the Library. Architect renditions are coming. Provost Rugg supports this project and we hope to have them in place early in the spring.

C. **Circle of Excellence Guidelines (Clevenger/Woitte)**

Some changes were proposed to the guidelines and the evaluation instruments for each award. They will be reviewed by Council before a vote. We need a place to put them so that suggestions can be made for changes. BlackBoard or a Faculty Council space on the M drive were suggested.

D. **Proposal to change Bylaws (Kwok/Newhouse)**

Changes were emailed to delegates. The major change would be moving the election of officers to October with their office starting in January of the following year. Elections would take place in odd numbered years. This allows for overlap in learning new roles and attendance at important meetings during the summer. It provides better continuity for Faculty Council presidents. A motion was made to send to an April 2013 vote of the Faculty Association during officer elections, it was seconded and the motion passed. The new officers would serve 2 1/2 year terms so that the new bylaws would take effect. It was noted that summer 2013 is Faculty Handbook revision year. View the Constitution and Bylaws proposal at:

http://arapaho.nsuok.edu/~faculty_council/bylaws12.pdf

E. **Faculty mentoring/Evaluations/Reviews - consistency among colleges?**

A survey will be conducted at the beginning of the year to see what is happening in colleges and departments. Questions have been raised about whether everyone is following the new additions to the Faculty Handbook. Faculty are encouraged to respond to the survey.

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4. New Business

Committee selection for candidates for Post Tenure Review/Promotions

How are committees formed for post-tenure reviews and promotion after tenure is attained? The Council feels that the committees should be formed following the guidelines for mentoring committees for new faculty.

5. Announcements:

Martin Luther King Day. A faculty volunteer group is being formed. Diamantopoulos is coordinating the group. The event is January 21st. There was discussion of a design for a t-shirt or polo for Faculty Council.

Please email Deason-Toyne with any agenda items for spring.

Adjournment - The meeting adjourned at 4:15 p.m.

Next meeting will be January 11 at 3 pm in the same locations unless announced otherwise.

Submitted by Linda West, Secretary-Treasurer
12/17/12