

NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting

Friday, May 3, 2013

Call to Order

The meeting was called to order by President Deason-Toyne in BT220 at 3:00. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance in Tahlequah: Shari Clevenger (Liberal Arts), Samantha Clifford (Library), John Diamantopoulos (Science & Health Professions), Kendra Haggard (Liberal Arts), Spencer Johnson (Optometry), Chris Miller (Liberal Arts), Cheryl Van Den Handel (Liberal Arts)

Council Members in attendance in Broken Arrow : Jeb Briley (Business & Technology), Buster Hall (Broken Arrow), Mai Anh Vu Tran (Business & Technology), Victor Zhu (Science & Health Professions)

Council Members in attendance in Muskogee : Joyce Van Nostrand

Council Officers in attendance: Denise Deason-Toyne (President), Pamela Louderback (Vice President), Linda West (Secretary/Treasurer).

Guests: Christine Hallman (Liberal Arts), Deb Hyde (Science & Health Professions), Cari Keller (Liberal Arts), Mike Wilds (Liberal Arts) in Broken Arrow

President Deason-Toyne congratulated new officers elected in April: Cheryl Van Den Handel, President, Pamela Louderback, Vice President, Linda West, Secretary-Treasurer. She will invite Van Den Handel to events in the spring and summer.

1. Call to Order

- A. **Review/Approval of minutes of the April 12, 2013 meeting**
(http://arapaho.nsuok.edu/~faculty_council/minutesapr2013.html)

Minutes were approved as presented.

B. **Budget Report**

Remaining funds will be used to pay for a memorial bench for the Circle of Excellence bricks area. Deason-Toyne was asked to cut 5% from the budget for next year which amounted to \$205.

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2. Committees/Standing Reports

Standing Committees - We will be seeking volunteers for committees which normally receive Faculty Council appointees.

3. Old Business/Pending Issues

A. **Elections** - Slate of officers was approved by voters.

B. **Constitution changes** - All changes to the Constitution and Bylaws were approved.

C. **Scheduling of Student Activities during "prime" class times (e.g. Career Fair)**

We are looking for other options to obtain student participation/engagement. Sophia Sweeney is working on a survey to send to all Faculty.

D. **Shared Governance document**

The document has been modified and sent to VP/Provost Rugg. There will be meetings in the future to discuss the document.

4. New Business

A. **RTP applicability to Performance Evaluations for Non-Tenure track Instructors (Dr. Cari Keller)**

Questions from the Chairs Council have been raised concerning evaluation of non-tenure track faculty. Do they use the same model as tenure track faculty? Some Colleges follow the model and some do not. What should be the expectations for Instructors and annual hires? Is there a different assignment or are they evaluated in all three areas: Teaching, Scholarship and Service? There are also questions about the timing. Evaluations in January/February must be complete before the March 1 deadline for non-renewal decisions. April Adams will be the new chair of the Chairs Council.

There is talk of merit raises for faculty in the coming year and these would be based on evaluations. There was proposal that a representative from each group meet to suggest one model for campus. This would include Deans, Chairs and Faculty Councils. There were questions about department guidelines and how they interact with the RTP policy. It is time to assess our process after two years of using it. The Chairs Council will meet again in August, Van Den Handel will meet with Adams about the issue.

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B. Student Study Abroad

President Turner and Peggy Glenn have been visiting colleges talking about study abroad. We will keep this issue for consideration next year.

C. Meeting dates for Fall 2013 September 6

October 4

November 1

December 6

Other dates will be scheduled later.

D. Kudos to Dr. Deason-Toyne

President Deason-Toyne was thanked for her four years of leadership and networking and providing a strong voice for faculty.

Adjournment - The meeting adjourned at 3:45 p.m.

Submitted by Linda West, Secretary-Treasurer

5/21/13