

# NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting Friday, October  
5, 2012

## Call to Order

The meeting was called to order by President Deason-Toyne in SCL 129. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance in Tahlequah: Jeb Briley (Business & Technology), Ron Cambiano (Education), Shari Clevenger (Liberal Arts), Samantha Clifford (Library), Kendra Haggard (Liberal Arts), James Hicks (Science & Health Professions), Jenna Lighthizer (for Spencer Johnson Optometry), Sandra Martin (Library), Rick Matzen (Science & Health Professions, substitute), Chris Miller (Liberal Arts)

Council Members in attendance in Broken Arrow : Andrew Aken (Business & Technology), Tia Bennett (Education), Buster Hall (Broken Arrow), Tobi Thompson (Education), Cheryl Van Den Handel (Liberal Arts), Mai Anh Vu Tran (Business & Technology)

Council Members in attendance in Muskogee : Joyce Van Nostrand (Muskogee)

Council Officers in attendance: Denise Deason-Toyne (President), Pamela Louderback (Vice President), Linda West (Secretary/Treasurer).

Guests: William Rugg (VP/Provost) - Tahlequah; Eloy Chavez (College of Extended Learning), Pamela Fly (AVP Academic Affairs) - Broken Arrow.

Guests:

### **VP Rugg**

Rugg gave his greetings and said that he was glad to be part of our group and to work with all of us. We are here for the students and the faculty role is essential. His office is here to help. Our focus will be on retention. Academic quality leads to happy, satisfied students. There were questions about funds to help students apart from federal financial aid. He stated that we should do our best to control our costs. We are a very good buy and students choose us for specific reasons.

He went on to talk about the expanding role of advisors and the concept of full time advisors for colleges. Schedule building does not need faculty time. He would not take faculty out of the equation. He was asked about multiple year calendars and he felt that made a lot of sense. There was discussion about courses and when they are offered. He would make sure that we offer a class if one or two students need it to graduate. He is studying the retention services offered in the colleges and from the CASE group. He was

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asked about student assessment and the Lumina/Red Balloon project. He is learning about it. Classroom assessment is an ongoing issue and we are looking at better ways to do it. He was asked about the statewide Complete College American concept. Every year we need to add to our graduating class. There are more students coming, it will be up to who gets those students. We can always do a better job bragging about ourselves.

## **AVP Fly**

Fly presented a proposal for electronic portfolios especially as related to General Education outcomes. There is now a standard test in the capstone experience. There is a written proposal for general education and other programs have expressed interest in using the system. We can pull data from the assessment side. There was a question about having a sample for Faculty Council to look at. There were several questions and discussion about how students receive the portfolio requirement in education, how it works to make assessments, what skills will be developed through the process, and who would plan, organize, implement and maintain the system. It was noted that it takes time up front from faculty to put rubrics in place for each element. Perhaps we could use the student learning coordinators in the colleges.

## **Chavez**

Greetings from the College of Extended Learning. Chavez explained what the college is. It is a degree granting college like the Graduate College and delivers bachelor's and master's degrees in non-traditional ways. They target the adult learner in an online, accelerated format. There are three programs now offered through the college. They are not an internal competitor with existing students, but they can assist in marketing programs for the colleges. The CEL is designed to generate income. There are currently about 250 students in the CEL. There was a question about faculty not being paid through the program.

## **1. Call to Order**

### **A. Review/Approval of minutes of the September 7, 2012 meeting** ([http://arapaho.nsuok.edu/~faculty\\_council/minutessep2012.html](http://arapaho.nsuok.edu/~faculty_council/minutessep2012.html))

Minutes were approved as presented.

### **B. Budget Report**

The budget can be used to fund conferences when the information would be helpful to bring back to Faculty Council. There is a Conference on Shared Governance sponsored by AAUP. The council officially voted for a \$1,000 gift to the Cappi Wadley Center in Dr.

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Turner's name to commemorate his investiture. The Council wishes to congratulate President Deason-Toyne on her most entertaining speech at the investiture.

## 2. Committees/Standing Reports

### A. **Nominating Committee**

Slate of nominees for officers Haggard presented the following names: John Diamantopoulos, President Pamela Louderback, Vice President Linda West, Secretary/Treasurer

### B. **Voting and Bylaws changes**

Additional nominations can be made. The election will take place in the spring and a change to the bylaws to change elections to fall can be voted on at the same time.

## 3. Old Business/Pending Issues

### A. **Circle of Excellence Bricks**

A location somewhere near the gazebo and the new system of sidewalks was proposed. This would be a location for bricks only with some benches and the existing plaque that explains the bricks. A design for a faculty memorial could still be considered and several locations were mentioned around campus.

### B. **+ - grades**

This topic will be tables until we have time to conduct a study. Perhaps winter break will be a good time for research.

### C. **Changes/Additions to Circle of Excellence Selection guidelines**

The committee will circulate ideas before the next meeting.

### D. **Revision of Bylaws** - The changes will be emailed to delegates for approval for voting in the spring.

### E. **Faculty mentoring/evaluations/reviews - consistency among colleges?**

There is still interest in finding out what the practices of the various colleges are. Many do not realize that the paper handbook is out of

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date. The newest policy is online. A survey may be conducted to find out if faculty are being evaluated.

F. **Shared governance**

Deason-Toyne will find time to sit down and talk with the President this fall. Communication should be a core value.

## 4. New Business

A. **Campus Master Plan**

There will be meetings on campus next week. They will be looking for suggestions. Location of a faculty memorial should be explored with the master plan.

B. **Grievance policy** - Our grievance policy needs attention. We should look at grievance policies at other institutions.

C. **Faculty gathering place in BA** - Some have suggested A117 as a gathering place in BA.

## 5. Announcements:

No announcements.

**Adjournment** – The meeting adjourned at 4:26 p.m.

Next meeting will be November 2 at 3 pm in the same locations unless announced otherwise.

Submitted by Linda West, Secretary-Treasurer 11/8/12