

NORTHEASTERN STATE UNIVERSITY

Faculty Council Agenda for April 3rd, 2015

The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration.

The faculty council will meet at 3:00 PM on Friday, April 3rd in SH 204, *BAPT226*, and SYN 141. Cheryl Van Den Handel will be broadcasting from the Broken Arrow campus.

1. Call to Order

Took place at 3:05 p.m.

(New Business) Jennifer Ivie provided information regarding online course evaluations. She noted that in the fall, only online evaluations were performed, and there was a 40% response rate on average. Beginning April 13 through the last week of class (May 1), evaluations will be made available. She asked for ideas from the Council to help increase/encourage responses. Dr. Ivie also noted that CTL is changing the format from a matrix set up to a sentence structure. Dr. Ron Cambiano stressed that for a real meaningful end, there is a need for qualitative and quantitative responses. After some discussion, several suggestions emerged: provide a drawing for an iPad, offer tuition discounts/waivers for next semester; give Barnes and Noble book waivers; provide reserved parking spots; and set up computer lab time to perform evaluations during class in a similar manner as is done in face to face course evaluations.

Review/Approval of Minutes of the March 6th meeting. Motion to approve by Tia Bennett, seconded by Mitch Ricketts; the motion carried. A quorum was met; 17 total present.

Posted at: <http://offices.nsuok.edu/facultycouncil/FacultyCouncilHome.aspx>

2. COMMITTEES/STANDING REPORTS:

Budget report –

\$2983 Administrative + \$912 Travel = \$3895 - \$250 = \$3645

Still have a bench and bricks to purchase

\$250 to URD Approved and transferred

\$250 to NSGA for the Big Event

Bench cost \$1500 P.O. submitted. Ordering through the Foundation COE

Bricks \$400 P.O. submitted

Remainder: \$583 Admin, \$912 Travel

Sue Catron is working out an administrative pathway for spending. **Doing so will lessen** the time it currently takes to perform this task.

NORTHEASTERN STATE UNIVERSITY

Faculty Council Agenda for April 3rd, 2015

Cheryl provided a budget report. Discussion regarding use of the remainder of monies took place. It was suggested that we may use monies to visit other Faculty Councils at surrounding institutions. Louderback noted that she attends Faculty Advisory Council meetings as a delegate; Cheryl mentioned that travel monies could be used to finance travel. She will get FOAP information to me.

- A. Faculty Welfare Committee: (Pam, Ron, Mitch) Louderback provided a synopsis of responses from the 10 institutions who responded. It was suggested that the data be compiled and presented to Dr. Arant per his request. Louderback will compile all responses and present to the provost.
- B. Circle of Excellence Nomination Committee Cheryl noted that the committee had not yet made their selections; once selections are made, she will alert all to winners via email.
- C. Academic Integrity Committee (Ray, Darren) No report. The AIC will report at the next Faculty Council meeting.

3. OLD BUSINESS/PENDING ISSUES:

A. **Update on Collegial Governance Document**

President Turner's office made a few grammatical updates to the document. The final document is ready to put in to force. It will be added to the "Policy" website, and the Faculty Council website ASAP.

B. **COE Plaza update**

Cheryl spoke with Mr. Asbil who noted they are working on the handicapped access to the library but are still on track for an early summer breaking of ground.

C. **Reversal of Peer Recommendations for Tenure & Post**

Tenure review by the Provost's office. On hold due to Dr. Arant being out of country Cheryl will meet with Dr. Arant on Tuesday, at 1:30 to discuss the general tone of inconsistencies with the policy; there was a question regarding whether cases existed; the response was, yes, there were actual cases that took place. It was also noted that we seek a clarification to better understand whether since we have these policies, will they be followed consistently now and in the future. Further discussion regarding stronger communication paths, both across colleges/departments and up/down colleges/departments

NORTHEASTERN STATE UNIVERSITY

Faculty Council Agenda for April 3rd, 2015

4. New Business

A. **Laura Boren Oklahoma City Bombing Anniversary**

A list of events was distributed by Cheryl prior to the meeting via email

B. **Jenn Ivie** – Online Evaluations (see above)

C. **Circle of Excellence Faculty Ceremony and Employee Recognition**

Cheryl noted dates and requested as many as possible attend the ceremonies (COE ceremony on Thursday, April 23 at 3:00 p.m. in the Webb Tower Room; Employee Recognition ceremony on April 30th from 4:30-6:30 at the UC, Rozell Ballroom – those assisting should be there at 3:00. Dr. Ricketts noted the challenge of BA faculty historically being able to attend as it conflicted with their ability to hold classes, some of which only met once a week. He suggested we request the possibility of festivities being done on each campus next time. The suggested venue was the Webb Auditorium so festivities could be ITV'd with President Turner in Tahlequah, Dr. Arant at Broken Arrow, and Dr. Fly at the Muskogee campus. Cheryl noted that this was something that should be addressed early in the fall.

D. **Changing Circle of Excellence monetary award**

Cheryl queried the FC regarding their thoughts. Currently, winners receive \$2,500 which can either go to attending a conference, or to purchase a laptop. However, laptops must reside with the University and do not become personal property. The Foundation has offered to cut three checks rather than the current practice of placing funds in a state account. In this way, recipients would be able to use the monies as they wish. However, they must pay taxes (40% rate) on their winnings. During discussion a question arose whether we had to choose either current practices, or this new proposal, or whether we would be able to choose on a case by case situation. Cheryl called Peggy Glenn who came up to the FC meeting. Dr. Glenn agreed to broaden the choices and to work with winners on a personal basis to provide them with whatever method they chose.

E. **Words on the bench plaque**

“The Bet of an Excellent Faculty” from Faculty Council was suggested informally. Cheryl requested faculty send her inspirational quotes via email. Quotes should be brief and signify faculty efforts as well as to resonate the impact faculty make. Cheryl will compile responses and send out the list to all members.

NORTHEASTERN STATE UNIVERSITY

Faculty Council Agenda for April 3rd, 2015

F. **Circle of Excellence Plaza Rededication Planning Committee**

Cheryl suggested a three person committee to work on this during the summer. The committee members are Ron Cambiano, Cheryl Van Den Handel, and Denise Deason Toyne. A possible date to hold this ceremony will be during the first week of October where past recipients and their family members will be invited to attend. Refreshments will be paid by the provost's office. Further discussion led to the suggestions of having medallions made by Communications/Marketing to be given to COE recipients. FC monies could be used to support this purchase. One further suggestion was to enamel existing Seminary Hall medallions. Cheryl will investigate possibilities and discuss with the president's office.

Any other issues or announcements for the good of the Faculty Council?

5. Reminders/Upcoming Events Delicious Dialogs

Wed. 4/8 Dr. Kris Copeland

Louderback also noted that there will be a BA campus Delicious Dialogue on the same day, in the Visitor Center Gallery, and feature Ms. Marla Stubblefield who will speak about the *Language and Cultural Center* and the *English Second Language* program offered to international students on our campus.

Tuesday 5/5 TBD

April 22nd: Undergraduate Research Day

April 23rd: Circle of Excellence Faculty Ceremony, 3:00pm in the Webb Tower

Room April 30th: Employee Recognition Ceremony, 3:30pm

April: See 20th Anniversary OKC Bombing events list

May 8, 9, 11: Commencement Ceremonies

Commencement exercises will be held in the NSU Event Center on the Tahlequah campus on Friday, May 8, and Saturday, May 9, at the following times:

May 8, 6:00 p.m. - College of Business & Technology and College of Liberal Arts

May 9, 9:30 a.m. - College of Science & Health Professions and College of Optometry

May 9, 1:30 p.m. - College of Education

Commencement exercises for the Broken Arrow campus will be held at the Mabee Center at 7777 S Lewis Ave in Tulsa on Monday, May 11, at 7:00 p.m.

NORTHEASTERN STATE UNIVERSITY

Faculty Council Agenda for April 3rd, 2015

Title IX Training Upcoming

New Phone system is being deployed

Prior to adjournment, Cheryl received an email from Linda West regarding COE winners and shared the results with the council. The meeting adjourned at 4:46 p.m.

ADJOURNMENT BY 5:00 P.M.

NEXT MEETING: May 1, 2015

NORTHEASTERN STATE UNIVERSITY

Faculty Council Agenda for April 3rd, 2015

20th Anniversary OKC Bombing Events

The intent of this email is to keep information flowing on the evolving plans to support Oklahoma Standard and honor the 20th anniversary of the OKC Bombing. Following is the information I have to date.

April 1 – 30

NSU Library – OKC Bombing Memorial display (poc Amanda Chappelle)

April 1 – 10

Hope Trunk display from OKC Bombing Memorial on Broken Arrow and Tahlequah campuses. (poc Sheila Self)

April 10

RUSO institution service event at OKC Memorial (poc Courtney Martin, RISE students to attend)

April 18 (tent) Remembering OKC Bombing – guest speaker, sponsored by Staff Council (LB to confirm speaker and space reservation, Monica Barnett pocfor program logistics and campus communication)

Northeastern Student Government Association service project – Oklahoma Standard “Kindness” (Taylor Malone and Courtney Martin)

April 20 – 24

Student Affairs Broken Arrow acts of “Kindness” service programs (poc Jessica Roberts)

April 22

Earth Day Celebration – NSGA plant a tree in honor of 20th Anniversary of OKC Bombing (poc Taylor Melone and Courtney Martin)

May have guest speaker on this day instead of 18th. Still working through speaker program.

April 26

OKC Memorial Marathon volunteering at run (poc Helen Lahrman and Courtney Martin)

Points of contact - please provide me details so I can add depth to the outline above. Thanks!

LB

Submitted by Pamela Louderback