

NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting

Friday, December 5, 2014

1. Call to Order

The meeting was called to order by President Van Den Handel in SH 204 at 3:00 pm. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance in Tahlequah: Emily Bruce (Optometry), Ron Cambiano (Education), Shari Clevenger (Liberal Arts), Samantha Clifford (Library), John Diamantopoulos (Science & Health Professions), Christine Hallman (Liberal Arts), Darren Tobey (Library)

Council Members in attendance in Broken Arrow: Tia Bennett (Education), Kurt Choate (Education), Ray Hasselman (Broken Arrow), Halil Kaya (Business & Technology), Julie Mercado (Business & Technology), Mitch Ricketts (Business & Technology)

Council Members in attendance in Muskogee: Heather Fenton (Nursing)

Council Officers in attendance: Cheryl Van Den Handel (President), Pamela Louderback (Vice President), Linda West (Secretary/Treasurer).

Guests: Renee Cambiano (Education), J. Rachel Green (Education), Steve Turner (President) in Tahlequah; Andrew Aken (Business & Technology), Jenifer Ivie Barth (CTL), Eloy Chavez (CEL), Pam Fly (Academic Affairs), Lisa Griggs-Stapleton (Science & Health Professions) in Broken Arrow

President Turner addressed the Council:

He wanted to acknowledge the people who worked on the next strategic plan. Twenty seven people worked for almost a year on the plan, which is now complete with a few minor recent changes. He read the names of faculty involved in the process and thanked them especially for their participation. The group put in a lot of hard work. Now the work goes back to the units of the University to develop action items as a way to move the plan forward.

Minutes of the November 2014 meeting were approved with corrections.

2. Committees/Standing Reports:

A. **Budget Report:**

Remains unchanged \$3895. Still have a bench to purchase, bricks to engrave and funds for URD that were approved in November.

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B. Faculty Welfare Committee:

They are in the process of sending letters to Faculty Council/Senates and Academic officers. They need some names of faculty chairs at some institutions.

C. Circle of Excellence Bricks Committee:

The bronze plate is on campus. We need to account for the names on the bricks and look at them. The previous designs will be forwarded to the committee.

D. Bylaws and Faculty Handbook:

The committee will meet in January. There is additional information from Brad Agnew for the committee to review.

E. Academic Integrity Committee:

The Committee will meet in January. Fenton volunteered to serve on the committee.

3. Old Business/Pending Issues:

F. Update on Diversity Statement, Collegial Governance Document

The diversity statement has been passed and signed through the Policy Committee. One sentence was moved because it had been added to the mandated federal statement. The sentence on marital status and gender identity was put at the end of the federal statement and a qualifier added "to the extent allowed by Oklahoma law". A link to this policy should appear on the Policy Committee website. The statement will be added to the Faculty Handbook when it is revised.

G. New Faculty Council Website

The new Faculty Council website is functional:
<http://offices.nsuok.edu/facultycouncil/>

H. Delicious Dialogs – monthly faculty research talk and brown bag lunch The next one is planned for December 10th on both campuses.

I. Digital Measures discussion

Van Den Handel asked some questions to start the discussion: What is expected of faculty? How will we learn to use it? A question was also asked, what is it? Fly gave an explanation of Digital Measures. She said, "We will ask faculty to enter their information." It will be helpful to sort for reports that ask for numbers of presentations, book chapters, etc.

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A question was asked if it would be like Black Board, a tool that was one of many used by faculty and is now mandated as the only tool for use by faculty. Faculty from the College of Education clarified their use of the product. There is a rubric with numbers of points needed. Faculty enter items up to the amount of points needed, but may not always enter more than the points needed. It covers a 3-5 year period for them. The product we are purchasing will be customized for each discipline. There is a group working on this right now. Faculty will be trained to use it. It probably won't be operational until fall. There was some concern about the lack of dialogue/collaboration in the selection of the product. It was an Academic Affairs decision to purchase the software. They see it as a practical solution to compiling reports. Faculty Council asked if they could see a demonstration of the product. Fly thought this would be possible when the college templates are done.

4. New Business

J. **Guns on Campus once again heading to Oklahoma Legislature**

An email from Debra Stuart, Vice Chancellor for Educational Partnerships, was forwarded to the Council. Van Den Handel has sent our resolution from last February.

K. **Academic Affairs Council Meeting notes**

January 8th will be an opening day meeting followed by faculty meetings and feedback on the Assessment Process. Lunch is on your own followed by College meetings. At the college meetings, Provost Arant and Jackson will visit each college and present/discuss the Boyer model with faculty. These will be tailored to each college.

L. **Tenkiller Property lease from the Army Corps of Engineers**

Chavez presented a slide show of the property recently acquired by Continuing Education. It is lake front property with buildings, classrooms, kitchens, etc. It is available for scheduling for conferences, meetings, classes, etc. It will be used on a cost recovery basis. The lease is \$1 a year for three years, however, there are costs for utilities, etc.

M. **Athletic Trivia Bowl night Jan. 31st** – should we field a team?

We will decide at the next meeting.

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N. **Questions and concerns**

- i. Some feedback about the new copiers was voiced. Optometry, especially in the clinical settings, reports that they are a disaster. Clinical students do not have access to print and the multi-step printing process adds time to already tight clinical schedules. Staff are currently overloaded with printing chores. The process may work well for most situations, however, in a clinical setting it is inefficient. Optometry was referred to Thad Thurman who is in charge of the printer implementation.

- ii. There was a question about funding for the Cherokee Language Program. There is interest in whether there are changes. This was referred to Dean Bridgmon.

5. **Announcements.**

See the agenda for announcements.

Adjournment. The meeting adjourned at 4:30 p.m.

Next meeting February 1, 2015

Submitted by Linda West, Secretary-Treasurer
12/11/14