

NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting Friday, October 2, 2015

1. Call to Order

The meeting was called to order by Interim President Louderback in SH 204 at 3:00 pm. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance in Tahlequah: John Diamantopoulos (Science & Health Professions), Brad Montgomery-Anderson (Liberal Arts), Anthony Rothfork (Education), Tom Salmon (Optometry), Darren Tobey (Library), Hsin-I Sydney Yueh (Liberal Arts)

Council Members in attendance in Broken Arrow: Ray Hasselman (Broken Arrow), Halil Kaya (Business & Technology), Julie Mercado (Business & Technology), Mitch Ricketts (Business & Technology), Taka Yamaguchi (Education), Melody Yozzo (Muskogee), Victor Zhu (Science & Health Professions)

Council Members in attendance in Muskogee: See BA

Council Officers in attendance: Pamela Louderback (Interim President), Linda West (Secretary/Treasurer).

Guests: Ben Hardcastle (VP University Relations), Jon Asbill (CP&P), Ben Butikofer (CP&P), Renee Cambiano (Education), Ron Cambiano (Education), Richard Reif (ITS); Broken Arrow – Tom Rink (Library), Mike Wilds (Liberal Arts)

Ben Hardcastle addressed the Council:

Hardcastle outlined the departments in his area – Communications and Marketing, Public Relations and Government Relations. The new web design was accomplished in 90 days by Digital Platforms and ITS. There is potential for additional recruiting pages and opportunities to improve content. Design requests are shifting to online and next semester they will be looking for story ideas and how to promote NSU events. They have new signs and online submission for the Marke. We are sixth in the region for spending on recruitment. They are focusing on digital exclusively and are adding search terms for all of our majors.

Mike Wilds spoke with Council:

Wilds briefly talked about HLC concerns. We need to make sure our syllabi are online. There will be a virtual visit in January or February. We need to be cautious on short term classes, especially online ones. These will be reviewed by HLC, especially Winter Intersession. Adjuncts should have a

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masters or 18 hours beyond the bachelors. We need to document why we hired an individual if their degree is not in the area being taught. They also should have online training if they are teaching online. He is available for information about HLC.

Richard Reif addressed the Council:

As our new CIO he wanted to introduce himself to the Council. ITS is trying to contain costs and find alternatives to the ITV classrooms. The computer replacement cycle is moving to every four years. He is partnering with CTL and Academic Affairs to tie more into academics. The new phone system should deploy soon. Wireless is being added to the dorms. His group and CTL have been testing the new version of Blackboard Collaborate Ultra. They had a demo last week. A suggestion was made that faculty who teach online be included in the discussions.

Jon Asbill shared with the Council:

Asbill presented the plans for the Circle of Excellence Plaza. He also brought us up to date on other projects. Wilson will have a phase I renovation for about 3 million dollars. It will take care of the envelope. The Fitness Center is close to opening. There are some flooring issues and other small issues. COE bricks project: There have been some adjustments to the design. The bronze center piece will be ordered. Funding is available for the project. The timeline is about 60 days, but may not start until mid to early spring.

Minutes of the September 2015 meeting were approved.

2. Committees/Standing Reports:

- A. Budget Report – \$2983 administrative + \$912 travel = \$3895.
- B. Faculty Welfare Committee: No report.
- C. Academic Integrity Committee:
The committee needs a new chair. There will be an email asking for a new chair/member of the committee.
- D. Circle of Excellence Plaza Rededication Planning Committee:
See discussion above. Some ideas were discussed including adding this event to the Founder's Day celebration. Medals for all previous winners to be presented at the dedication were also discussed.

3. Old Business/Pending Issues:

- A. Update on Bricks.
President Louderback made a visit to Muskogee and the bricks have

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been located. A PO has been requested and the sixteen bricks should be paid for soon.

B. Words on the Bench Plaque

Nelson Mandela's quote won in an email vote.

C. Medallions for COE winners

We can join with Honors and get the medals for \$15 each. Then we can decide on how to distinguish them. Should we order nine or more? There might be 30 winners still at NSU or we might award them at our rededication event, perhaps on Founder's Day.

D. Faculty and Staff Council Transaction Processing Proposal Document

The President and Secretary/Treasurer would be authorized to spend Faculty Council funds.

E. Finals Week Proposal

Our changes were added to the document and it was approved in the Policy Committee on September 25th. It is now going to the Cabinet.

F. Nominating Committee for October officer election.

We have candidates. We will do electronic voting via Survey Monkey after fall break. It was suggested that John Yeutter could help us with the voting.

G. Proposed changes to Appellate Committee Election

H. RTP Processes and Appeals

Both of these issues are included in the handbook revision. We don't know what changes have been made and the final document is not approved at this time. These issues were presented in May, but not voted on by Faculty Council because we did not have a quorum. Some concerns about the changes were raised at the last meeting.

4. New Business

A. Reporting of Absences Procedure

There was discussion of the reporting of student absences. Could these be combined on one list instead of several separate emails? There was some confusion about the source of the emails. They come from the Provost's office.

B. Members of Committees

We need a new member of the Banner Operations Committee. We will solicit via email.

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5. Academic Affairs Council Meeting Update

From the August meeting: Sharing of Blackboard passwords is not allowed and could be cause for dismissal.

6. Executive Council Meeting Update

The NORA summit is coming up November 10th. October 24 is Tahlequah Service Day. Dr. Turner would encourage that individuals attend Higher Education Day and help lobby for the budget.

7. Meeting with VP/Provost Arant

Louderback met with Dr. Arant and had a discussion about tenure decisions being overturned. It was Arant's impression that the only problem has been with post tenure review and only two have been reversed in the last five years. These have been for a variety of valid reasons. If we have concerns about the processes, we should put them in writing for him. There was some discussion about the previous issues brought to the Council about promotion/initial tenure committee decisions that had been overturned at the VP level.

There was a question about the Diversity Statement. We will follow the guidelines of the state and cannot act outside of state statutes.

Louderback also shared VP/Provost Arant's perception that lack of activity in Faculty Council and low participation could be due to our meeting day and time.

We need to look at holistic enrollment models.

8. Announcements.

Delicious Dialogue lunches are coming up in Broken Arrow and Tahlequah.

Adjournment. The meeting adjourned at 4:45 p.m.

Next meeting November 6, 2015

Submitted by Linda West, Secretary-Treasurer
10/19/15