

NORTHEASTERN STATE UNIVERSITY

Minutes of Faculty Council Meeting

Friday, September 4, 2015

1. Call to Order

The meeting was called to order by Interim President Louderback in SH 204 at 3:00 pm. There was ITV access at Muskogee, Broken Arrow and Tahlequah.

Council Members in attendance in Tahlequah: Shari Clevenger (Liberal Arts), Samantha Clifford (Library), John Diamantopoulos (Science & Health Professions), Chris Garland (Liberal Arts), Dan Sisk (Science & Health Professions), Darren Tobey (Library)

Council Members in attendance in Broken Arrow: Tia Bennett (Education), Halil Kaya (Business & Technology), Julie Mercado (Business & Technology), Mitch Ricketts (Business & Technology), Victor Zhu (Science & Health Professions)

Council Members in attendance in Muskogee: None

Council Officers in attendance: Pamela Louderback (Interim President), Linda West (Secretary/Treasurer).

Guests: Peggy Glenn (Development), Denise Deason-Toyne, J. Rachel Green, Chris Owen, Renee Cambiano, Tom Rink (BA)

Peggy Glenn, addressed the Council:

The ENSURE Capital Campaign kicked off in February with the board and administration. The Faculty/Staff portion kicked off with the Opening meeting and will continue through November 30th. There is a pledge card and online options. This is a five year campaign. There will be drawings for special rewards. Some questions were asked: Is there an investment plan and access to recent audits? FY 14 was done recently and should be on the website. Many of these are in the annual report. The investment policy was changed three years ago and copies can be obtained. If you have been giving, is this counted even if you have already designated? Yes, these are included in the totals. There are 1,000 different places to designate your contributions. We have 4.1 million in commitments already.

Minutes of the April 2015 meeting were approved.

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2. Committees/Standing Reports:

A. Budget Report

Last year's budget was outlined. The Foundation bench has been received. There was a miscommunication with the bricks and they were not made, so could not be invoiced in FY15. They will have to come out of this year's funds.

B. Faculty Welfare Committee: No update.

C. Circle of Excellence Nomination Committee: Event was held in April

D. Academic Integrity Committee: No update.

E. Circle of Excellence Plaza Rededication Planning Committee:

This was originally planned for October. There was no activity on the plaza over the summer. There was overall consensus that it is time to move forward on this project. President Louderback will meet with the Provost on the 11th and start the conversation. Volunteers for the committee are: Denise Deason-Toyne, chair, John Diamantopoulos, and Pamela Louderback.

3. Old Business/Pending Issues:

A. Election results for new delegates to Faculty Council.

1) **COLA:**

Faculty Council Delegates:

Ms. Shari Clevenger

Dr. Sydney Yeuh

Mr. Chris Garland

Dr. Brad Montgomery-Anderson

Grievance Committee Members:

Dr. Chris Murphy

Dr. Anne Watson

2) **EDUC:**

Faculty Council Delegates:

Dr. Anthony Rothfork

Dr. Tia Bennett

Dr. Taka Yamaguchi

Dr. Jodi Legnon

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Grievance Committee Members:

Dr. Mindy Smith

Dr. Renee Cambiano

3) **Optometry:**

Faculty Council Delegates:

Dr. Tom Salmon

Dr. Emily Bruce

Grievance Committee Members:

Dr. David Lewerenz

Dr. Jeff Miller

4) **NSU Muskogee:**

Faculty Council Delegates:

Dr. Melody Yozzo

B. Grievance Committee members elected by Colleges.

See above.

C. Update on Collegial Governance Document

The document was adopted in April by the Policies Committee and should be on the website.

D. Checks for Bench and Bricks – See above.

E. Words on the Bench Plaque – No information

F. Medallions for COE winners – Update

Sources could not be found at a good price. There were suggestions about joining Honors when they get their medals.

4. New Business

A. Proposed changes to Appellate Committee Election

There are questions about how to get faculty to be involved in selecting the nominees for the ballot. Some problems with the proposed wording were that it changes the makeup of the committee and that the proposed method of polling the faculty might not work. The issue is tabled so that we can look over it.

B. RTP Processes and Appeals

A proposed change to the Faculty Handbook was submitted. It was

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unclear what this proposal changed. There was a discussion of what we had asked to happen. The main issue is that review committees have had their opinions overturned at the Department Chair, Dean and VP/Provost level with no explanation and no information to the faculty member involved. We will look into this change at the next meeting.

C. New Policy for End of Semester

There was quite a bit of discussion about the reason for the policy and the wording of the second point. The wording is muddy regarding what constitutes an assignment versus quizzes or exams. This needs to be clear for students and faculty. Some feel that this is an extraneous document and should be outlined in the standard syllabus format. This could be an explanation for students that we do not have an official "dead week" and what that means. Wording was proposed to add 10% to the assignment wording to show the extent of an assignment included in the policy. The motion was made and seconded, however, we did not have a quorum at this point, so no vote was taken. An email vote will be taken as this needs to go to the Policy Committee in two and a half weeks.

D. Nominating Committee for Officers – October Election

We need an Interim VP. We have some names for President and will need VP and Secretary. An email will be sent to faculty.

5. Announcements.

Academic Affairs Council Meeting Notes. Executive Council Meeting Notes.
(There was no time remaining for these items)

Adjournment. The meeting adjourned at 5:04 p.m.

Next meeting October 2, 2015

Submitted by Linda West, Secretary-Treasurer
9/28/2015