



NORTHEASTERN
STATE UNIVERSITY

Faculty Council

November 4, 2016 Minutes

The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration. The Council serves as the faculty's collective voice in shared governance in order to achieve excellence in the academic endeavors of the university. Toward this goal the Council seeks to enhance the university's pursuit and dissemination of knowledge by promoting and preserving academic freedom and integrity, encouraging creative inquiry, and recognizing scholarly achievement. The Council further serves to foster the professional development and economic well-being of the faculty ~ Adopted by the Council, February 6, 2004.

The meeting was called to order by President Renee Cambiano in Bagley 121 at 3:00 p.m. on November 4, 2016. There was ITV access in Tahlequah, Broken Arrow and Muskogee.

Guests (Time is typically set aside for administrators who wish to address the council):

Chad McLane addressed the Council. The YuJa product is not fitting our needs at this time and will not replace Collaborate. We are now looking at Zoom. There will be a pilot in the spring semester. Volunteers are welcome to help with the pilot. In response to McLane's email regarding Digital Measures dated October 13th, some questions were asked. Is Digital Measures going to be mandatory? According to Dr. Fly, the product is mandatory for faculty. Faculty only need to enter data back to the most recent tenure review. Other questions were about access, especially from home, formats for data, and expectations for the use of the product. Will faculty have to re-format and edit data to get it into correct formats for RTP documents? President Cambiano will invite Fly to our next meeting to talk about Digital Measures.

- I. Call to Order:
- II. Quorum Check: There was a quorum present.
- III. Approval of Minutes: Minutes of the October meeting were approved.
- IV. Old Business Items:
 - A. New Grade Appeal Policy (February)
Council looked at the documents presented. There were questions about what had changed from the previous policy. The topic is



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tabled for the December meeting. It was noted that the policy has already passed the Executive Cabinet level, which implies that Faculty Council has already approved the changes.

B. Survey of Administrators

Delegates were asked to provide feedback received about conducting a survey. Some Education faculty think it is a good idea and should continue. They would like to see it include department chairs. Other Education faculty think that unless it is tied to specific plans to use the survey, it should not be done. President Cambiano was not able to meet with the President or the Provost about the topic. She will meet with them in the near future and see if they have a willingness to use the survey.

C. RTP Task Force Report

The Task Force has met with the Department Chairs. Dr. Carey is preparing a survey for faculty. It will be issued at the beginning of spring semester.

D. New Faculty Mentorship – Update

There has not yet been a meeting of the group.

V. New Business Items

A. Medallions

New medallions should be purchased to be ready for the spring and to replace some damaged and missing ones. We can only buy them in groups of 50. The VPAA office has offered to pay for half of the cost. The cost to Faculty Council would be \$548.75. Other needs for funds are for the plaque for the COE plaza, \$490, engraving bricks and medallions, Undergraduate Research Day and the COE luncheon. After discussion, it was moved, seconded and passed to spend the funds for the 50 medallions.

B. Pre-enrollment summary report for Spring 2017

The report has some alarming numbers, but it is one week behind last year and Freshmen and Sophomore have not yet enrolled. What can faculty do? Some programs are doing specific recruitment efforts. There is Academic Planning at every level. Faculty can be involved at the program/department level. The Oklahoma economy



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is lagging behind in recovery from the recession. This is a serious issue and there were questions about how we compare to other schools. Faculty Council supports working on solutions.

VI. Committee and Standing Reports:

A. Faculty Welfare Committee: (John, Chair) Ron Cambiano, Jessica Martin, Pamela Louderback, Takahiro Yamaguchi

B. Faculty Awards Committee: (Chair) – Brad Montgomery Anderson

C. Ad hoc Strategic Plan Committee: Linda West (Chair) – Needs membership.

D. Ad hoc Budget Committee: Linda West (Chair) Renee, Needs membership.

E. Delicious Dialogues (Pamela, Demetri, and Sharon) – have been emailing and will have a draft of the process for the December meeting.

F. Student Learning and Assessment Committee – Louderback reported that some courses would be piloted for spring semester.

G. Online classes – There is a need for proctoring/testing centers on our campuses. The problem of cheating was discussed. BlackBoard Collaborate has web cameras that can be used.

Meeting adjourned 4:38 pm

Respectfully submitted, Linda West, Secretary/Treasurer
November 8, 2016