

The By-Laws of the Interfraternity Council of Northeastern State University

Revised 11/22/14

Article I. Name

The name of this organization shall be the Interfraternity Council of Northeastern State University (NSU) which shall hereinafter be known as the Interfraternity Council (IFC).

Article II. Purpose

The Inter/National Fraternities of NSU seek to strengthen the fraternity Community, secure a greater unity in our aims and objectives, effectively regulate the affairs of the member fraternities of the Interfraternity Council, and promote a positive Greek image.

Article III. Basic Expectations

The IFC further recognizes the *Basic Expectation of Fraternity Memberships*, as published by the National Interfraternity Conference, and includes these as expectations for conduct for every Fraternity member at NSU. Member fraternities of the IFC will be held accountable for the conduct of their individual members, pledges, and associates.

In an effort to lessen the disparity between fraternity ideals and individual behavior and to personalize these ideals in the daily undergraduate experience, the following Basic Expectations of fraternity membership have been established by NIC member fraternities:

1. I will know and understand the ideals expressed in my fraternity ritual and will incorporate them in my daily life.
2. I will strive for academic achievement and practice academic integrity.
3. I will respect the dignity and worth of all persons. I will not physically, mentally, psychologically, or sexually abuse or haze any human being.
4. I will protect the health and safety of all human beings.
5. I will respect my property and the property of others; therefore, I will neither abuse nor tolerate the abuse of property.
6. I will meet my financial obligation in a timely manner.

7. I will neither use nor support the use of illegal drugs; I will neither misuse nor support the misuse of alcohol.
8. I acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, I will do all in my power to see that the chapter property is safe, properly cleaned, and maintained.
9. I will challenge my members to abide by these fraternal expectations and confront those who violate them.

Article IV. Statement on Hazing and Discrimination

No chapter, colony, student, or alumnus shall conduct nor condone hazing activities.

Hazing activities are defined as: An action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: paddling in any form, use of alcohol, creation of excessive fatigue, physical and psychological shocks, quests, wearing or public apparel which is conspicuous and not normally in taste, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, and any other activity which is not consistent with academic achievement, fraternal law, ritual or policy or regulations and policies of NSU, or the state of Oklahoma.

NSU Interfraternity Council and member chapters do not discriminate on the basis of age, race, religion, sexual orientation, etc.

Article V. Membership

There shall be two classes of membership: Regular and Associate.

Section 1. Regular Membership

Regular Membership of the Interfraternity Council shall be composed of all approved, chartered fraternities and colonies at NSU, in good standing with their Inter/National Fraternity, the IFC, and the Division of Student Affairs.

Section 2. Associate Membership

Associate Membership of the Interfraternity Council shall be composed of chartered fraternities and colonies that are not in good standing with any of

the following: their Inter/National Fraternity, the IFC, the Division of Student Affairs. Associate membership status shall consist of the following:

- A. Associate member chapters shall have voice, but no vote in the Interfraternity Council General Assembly.
- B. Associate member chapters may be subject to additional restrictions as determined by their Inter/National Fraternity, the IFC, and/or Student Affairs.

Section 3. Maintaining Membership Status

In order for a chapter to retain membership status on the Interfraternity Council the following criteria must be met:

1. The fraternity must uphold the constitution, and by-laws of the IFC
2. The fraternity must remain in good standing with NSU, as determined by the Division of Student Affairs.
3. The fraternity must maintain the minimum number of members required by its inter/national organization.
4. The fraternity must maintain a collective grade point average of 2.75 for at least two consecutive semesters.

Section 4.

The Interfraternity Council in conjunction with the Division of Student Affairs shall have jurisdiction over all matters concerning colonization/expansion.

Section 5.

A chapter petitioning for membership in the Interfraternity Council must receive approval of the Division of Student Affairs and a two-thirds affirmative vote of the IFC General Assembly voting members.

Article VI. Representation and Voting

Section 1. The Legislative Body

- A. The Legislative body of the Interfraternity Council shall be the General Assembly. This council shall consist of the chapter president, the primary delegate, and an alternate delegate. The president, and primary delegate shall represent their chapters as their voting delegates. The alternate will fill in the case the president or primary delegate cannot attend.

- B. Each member fraternity shall be entitled to two votes. If, however, only one voting delegate from a fraternity is present, that fraternity is entitled to only one vote.
- C. A quorum shall be two-thirds of the voting membership of the Interfraternity Council.
- D. A majority vote of all member fraternities of the IFC present shall be sufficient for passage of all motions unless otherwise provided in the Constitution or By-laws.
- E. The IFC president shall have a vote in the case of a tie.

Section 2. The Executive Council

- A. The elected Executive Council shall be President, Executive Vice President, Vice President of Recruitment, Vice President of Educational Programs, Vice President of Public Relations, Vice President of Administrative Affairs, and the Vice President of Community Service and Fraternal Relations.
- B. The term of office for officers of the executive council shall be one year covering two academic semesters.

Section 3. Judicial Board

- A. The Judicial Board shall be composed of one representative from each IFC member fraternity. Each IFC member fraternity may also select an alternate representative. Each representative must be eligible to serve as described in Article VIII, Section 1.
- B. The term of office for Judicial Board members shall be two semesters, and shall mirror the term of office for elected IFC executive positions.
- C. The Judicial Board shall consist of a representative of each IFC-member fraternity. These individuals are Associate Justices, and each have one vote on the board. The Chief Justice is the IFC Executive Vice President. The Chief Justice shall only cast a vote in matters of a tie.
- D. All justices must be present to preside at any conduct conference. In cases involving a justice's fraternity, that justice has no voice and no vote in the conduct conference or any associated meetings and / or discussions, and that justice's presence is not required for any meeting or conduct conference to occur.

Article VII. Meetings

Section 1.

The General Assembly shall meet every other week during the academic year, except in cases deemed appropriate by the IFC President.

Section 2.

Special meetings may be called at the discretion of the Executive Council or the Division of Student Affairs with twenty-four hour notice to all fraternity chapter Presidents.

Article VIII. Eligibility and Elections

Section 1. Eligibility:

- A. Any nominated, appointed, or elected Interfraternity Council officer must have at least a 2.75 cumulative academic average prior to election and must not achieve a semester GPA below a 2.75 to maintain office.
- B. Any member of the Executive Council must be a recognized initiated member of a current, active IFC fraternity.
- C. IFC officers shall not be allowed to hold any of the following positions within their respective fraternities: President, Vice-President, Secretary, Social Chairman, Recruitment Chairman, or New Member-Educator. Upon any officer receiving such a position in his fraternity, he will be asked to step down and the guidelines provided in Article IX, Section 2, shall be followed. Any requests for an exception must be brought before the current IFC Executive Board or current Coordinator of Greek Life.
- D. IFC Officers are not eligible to serve as representatives on the IFC Judicial Board.

Section 2. Election of Executive Council Offices:

- A. The Executive Council officers shall be nominated and elected by a majority vote of the Interfraternity Council. Nominations for the Executive Council shall occur at the last regular meeting of October and the first regular meeting in November.
- B. The members of the General Assembly at its second regular meeting in November shall in one meeting, without recess or adjournment, elect, in the following order, the IFC President, Executive Vice President, Vice

President of Recruitment, Vice President of Educational Programs, Vice President of Public Relations, Vice President of Administrative Affairs, and Vice President of Community Service and Fraternal Relations from the nominees for each respective position.

- C. Providing no candidate receives simple majority of the votes, a run-off election shall be held immediately after each respective general election between the two candidates receiving the most votes in the general election. A candidate must secure a simple majority of the votes in the run-off election to be declared the winner.
- D. Those officers duly elected shall be installed and assume all responsibilities as officers at the final General Assembly in November and shall serve until their successors have been elected and take office. The oath of office described in the National Interfraternity Conference Model Officer Installation Ceremony shall be administered to newly elected officers of the Interfraternity Council.

Article IX. Officer Removal and Vacancies of Office

Section 1. Recall of Executive Council Officers:

- A. In the event that an executive officer fails to sufficiently carry out the duties and responsibilities of his post, as described in the IFC Bylaws or demonstrate behavior unbecoming of an IFC officer, his officer status is subject to review, and if necessary, recall by the General Assembly.
- B. The procedure for review and recall of executive officer shall be as follows:
 - 1. A motion for review of an executive officer shall be approved by a majority affirmative vote of the executive council.
 - 2. All discussion pertaining to the performance and potential recall of said officer will take place during a meeting with the IFC President and IFC Advisor. In cases where the IFC President is under review, the IFC Executive Vice President shall attend the meeting with the IFC Advisor.
 - 3. The IFC President and Advisor shall make a recommendation to the General Assembly at a general meeting regarding the recall of the officer in question. The recommendation shall be presented at the first meeting of the General Assembly after the judicial board hearing.
 - 4. After the presentation of the recommendation, a two-thirds affirmative vote by the General Assembly in favor of recall

shall result in the removal of said officer from his position on the Executive Council.

5. The entire Executive Council may be removed upon a vote of No Confidence from the general body. This vote must consist of 2/3 of those fraternities with full (regular) membership. Upon removal of the entire Executive Council, new elections must immediately follow, while meeting election guidelines set forth in this Constitution.

Section 2. Vacancies of Office:

- A. Nominations for the empty officer position shall be taken at the first meeting of the General Assembly following the vacancy of above position.
- B. A general election for the above position shall be held between all nominees at the next regular General Assembly, with the installation of the duly elected officer immediately following his election.
- C. In cases of extended breaks (e.g. – Summer Break), IFC can call a meeting with at least two weeks notice to nominate and elect officers for vacant positions.

Article X. Constitutional and By-Law Amendments

Section 1.

Any motion to amend, revise, alter, or revoke an article of the Constitution shall be tabled after an initial reading of said motion in front of the General Assembly. The said motion shall be voted upon at the next General Assembly meeting and require a two-thirds affirmative vote of all chapters in good standing with the IFC and NSU to be enacted.

Section 2.

The governing statutes shall be dictated and specified by the By-Laws of the Interfraternity Council of NSU. Any motion to suspend, alter, amend, or revoke the By-Laws of the Interfraternity Council of NSU shall be tabled after an initial reading of said motion in front of the General Assembly. The said motion shall be voted upon at the next General Assembly meeting and require a simple majority affirmative vote to be enacted.

Bylaws of the NSU Interfraternity Council

Section 1. Executive Council Structure and Responsibilities

Recommended Structure:

- President
- Executive Vice President
- Vice President of Recruitment
- Vice President of Educational Programs
- Vice President of Public Relations
- Vice President of Administrative Affairs
- Vice President of Community Service and Fraternal Relations

President:

A. Internal:

- Provide guidance and focus the efforts of other IFC officers and committees.
- Preside over all meetings of the council and executive board.
- Cast the final vote in the event of a tie.
- Visit with member chapters regularly to determine what chapter needs are not being met as well as which IFC efforts are particularly strong.
- Build rapport and establish a positive working relationship between the IFC and chapter leaders.
- Meet with the judicial board to monitor and review the progress of any chapter under disciplinary sanction(s).
- Assist with the Chapter of Excellence award process.

B. External:

- Meet weekly with Panhellenic officers to build rapport and discuss mutual concerns and programs.
- Meet twice each year with fraternity chapter advisors to proactively discuss important issues in the Greek community.
- Serve as the official spokesperson for the fraternity system.
- Maintain three office hours per week.

Executive Vice President:

A. Coordinate IFC Judicial Board training with Student Affairs.

B. Educate member chapters on Judicial Board processes and policies.

- C. Coordinate Judicial Board conduct conferences.
- D. Meet at least twice a year for risk management chairs on successful eventplanning and implementation of risk management programming.
- E. Ensure IFC social and risk management policies are written and consistentwith the laws and regulations of the campus, community, and state, in addition to the policies of the national fraternities on campus.
- F. Review IFC social and risk management policies regularly seeking input fromchapter leaders for improvement as necessary.
- G. Maintain three office hours per week.
- H. Undertake or assist in special projects or assignment delegated by the President.
- I. In the event the IFC President can no longer serve his term, or if / when the IFC President is not available to fulfill his responsibilities, the Executive Vice President of Judicial Affairs will assume responsibility until the President resumes office or a replacement is elected via the process dictated in the IFCConstitution.

Vice President of Recruitment:

- A. Organize Fraternity Forum.
- B. Facilitate chapter recruitment workshops.
- C. Develop a process that allows chapters to ask individuals to join their organizations at any time during the academic year, and ensures that prospective members are not required to visit a specific number of chapters to be eligible for membership except during formal recruitment.
- D. Promote interfraternalism and Greek membership by ensuring Greek presence at new student orientation programs.
- E. Select and train a staff of men who are knowledgeable about the Greek experience and willing to be representatives to prospective new membersduring the recruitment process and throughout the academic year.

- F. Develop programs in which fraternity representatives can meet prospective new members in an informal environment such as moving students into residence halls, football games, and new student and orientation activities.
- G. Provide information on the recruitment process and the fraternity community to prospective new members.
- H. Preside over fraternity expansion and ensure expansion is discussed at the conclusion of each concentrated recruitment period and decisions on the addition of new chapters are made.
- I. Maintain a potential new member interest list.
- J. Maintain three office hours per week.
- K. Undertake or assist in special projects or assignments delegated by the President.

Vice President of Educational Programs:

- A. Maintain a current resource library of fraternal publications, videos, and other leadership materials and encourage their use by the chapters.
- B. Organize an official orientation and training program for chapter IFC representatives.
- C. Organize an annual Greek leadership program bringing in a combination of campus, community, and alumni facilitators.
- D. Organize special educational and leadership programs throughout the year based on the needs of the chapters or current issues and concerns in the campus community.
- E. Ensure Greek Council provides an effective means for involvement from all chapters, educates future fraternity leaders on the history of Greek Life and issues important to contemporary fraternity membership, and promotes increased interfraternalism among new member classes.
- F. Maintain three office hours per week.
- G. Undertake or assist in special projects or assignments delegated by the President.

Vice President of Public Relations:

- A. Meet at least monthly with campus newspaper editors to discuss coverage of Greek issues by the media and build rapport between the organizations.
- B. Serve as liaison to student government, the campus programming board, the newspaper staff, city council, chamber of commerce, or any other organization interested in interacting with the Greek system.
- C. Provide the media with news leads or background information on the Greek community and chapter events.
- D. Promote continued opportunities for individual fraternity member participation on campus organizations and events such as residence life staff, orientations assistants, campus tour guides, student government representatives, etc.
- E. Meet with campus and community law enforcement officials at least twice a year.
- F. Encourage chapters to invite faculty members to dinner and other selected chapter activities.
- G. Publish an annual report of accomplishments and concerns and distribute copies to all chapters, chapter advisors, house corporation officers, campus officials, faculty representatives, media contacts, community leaders, general fraternity headquarters, and the NIC office.
- H. Maintain three office hours per week.
- I. Undertake or assist in special projects or assignments delegated by the President.

Vice President of Administrative Affairs:

- A. Maintain accurate minutes and agendas for all IFC meetings and Judicial Board hearings.
- B. Maintain as accurate record of attendance by member fraternities at IFC General Assembly meetings.
- C. Ensure parliamentary procedure.
- D. Work with other IFC officers to maintain a master calendar of Greek

community and member chapter events.

- E. Provide advice and support to chapter secretaries.
- F. Maintain current information for accurate fraternity rosters.
- G. Supervise the annual budget process.
- H. Collect IFC member dues or other assessments as needed.
- I. Maintain accurate records throughout the year through invoicing and receipts.
- J. Receive all check requests and make distributions with a cosigner.
- K. Prepare financial statements monthly and at the end of each term for distribution for IFC advisor.
- L. Prior to leaving office, submit all financial records to be audited.
- M. Weekly reports to executive officers.
- N. Make bank deposits when necessary.
- O. Provide advice and support to chapter treasurers.
- P. Work with Panhellenic to create a Greek Programs account and budget for jointly planned programs and events.
- Q. Annually review the dues structure to allow for incremental increases in dues when necessary.
- R. Maintain three office hours per week.
- S. Undertake or assist in special projects or assignments delegated by the President.

Vice President of Community Service and Fraternal Relations:

- A. Maintain accurate record of President and Social chair of all organizations.
- B. Maintain and build rapport between the chapters.

- C. Plan at least one social event a semester between the chapters.
- D. Publish an annual report of accomplishments and concerns and distribute copies to all chapters, chapter advisors, house corporation officers, campus officials, faculty representatives, media contacts, community leaders, generalfraternity headquarters, and the NIC office.
- E. Compile service hours and dollars raised by the Greek system.
- F. Assist the IFC Vice President of Administrative Affairs with the developmentof a master calendar of philanthropic and service projects.
- G. Maintain three office hours per week.
- H. Undertake or assist in special projects or assignments delegated by the President.

Section 2. Judicial Board Structure and Responsibilities

Judicial Board, Chief Justice, and Justices:

- A. Trained in conduct policies and procedures.
- B. Guarantee due process for all parties during the hearing procedure as statedin the Student Code of Conduct.
- C. Organize and hold conduct conferences for all organization incidents. Situations involving individuals (but not organizations) are handled by theDivision of Student Affairs.
- D. Levy thorough, consistent and educational sanctions that will both deter andredirect further violations when necessary.
- E. Consult with appropriate NSU officials when action is taken against fraternitychapters.
- F. Additional duties, guidelines, policies, and processes, of the Judicial Board shall be contained in the IFC Judicial Manual. This manual shall be used andinterpreted as an Article to the IFC Constitution.
- G. All members of IFC Judicial Board are expected to maintain strict confidentiality. Violation of this expectation may result in (but not be

limited to) the member's removal from Judicial Board and / or referral to the Division of Student Affairs.

H. Judicial Board Representatives may be removed as follows:

1. The Advisor to the Judicial Board may remove any member of the Board who fails to meet / maintain eligibility as described in the Article VIII, Section 1 of the IFC Constitution.
2. The Judicial Board may decide to remove a member of the Board for any of the following reasons:
 - i. Consistent, documented failure to attend meetings.
 - ii. Violation of the University Student Code of Conduct.
 - iii. Breach of Judicial Board ethical standards.
3. The Executive Vice President may recommend removal of a representative to the IFC Executive Council for a reason not listed above. The recommendation will be granted pending a unanimous vote of the Executive Council.
4. In the event a Judicial Board representative is removed from office, the Alternate will become the new representative and the chapter is responsible for naming a new alternate representative.

Section 3. IFC General Assembly Responsibilities

Delegates:

- A. Offer consistent representation for their chapters.
- B. Make decisions on behalf of their chapters.
- C. Provide insight into internal support needs.
- D. Provide perspective on recruitment, finances, new member education, risk management, and advisor relationships.
- E. Be knowledgeable of recent history and activities of the fraternity system.
- F. All three delegates (president, primary delegate, and alternate delegate) are encouraged to attend all regular and emergency meetings of the General Assembly; two of the three are required to attend all regular and emergency meetings.

Section 4. Voting

- A. A majority vote of all member fraternity delegates (as defined in the IFC bylaws) of the IFC present shall be sufficient for passage of all

motions unless otherwise provided in the Constitution or By-Laws.

B. The IFC President shall have a vote in the case of a tie.

Section 5. Committees and Committee Policy

A. All committee chairmen shall attend all regular IFC meetings unless specifically informed otherwise by the IFC President. Committee chairmen are ex-officio non-voting members of the General Assembly, unless the abovestated member is a voting delegate of his chapter.

B. All Committee chairmen shall report regularly to the IFC General Assembly.

C. All standing committee chairmen will be appointed by the Executive Council through an application and/or a formal interview process. Committee chairmen may be reappointed for additional terms, but the formal procedure must be followed in reappointment.

D. All committee members shall be chosen through a joint appointment by the committee chairman and the Executive Council.

E. The standing committees of the Interfraternity Council shall be as follows:

1. Scholarship Committee

- i. The Scholarship Committee shall be composed of the IFC Vice President of Educational Programs, who serve as chairman, and the scholarship chair(s) from each fraternity.
- ii. The purpose of this committee shall be to promote academic welfare and cultural enrichment of the fraternity system.
- iii. The duties of this committee shall be:
 - a. Collect and distribute information to member fraternities about campus academic services, tutors, the writing lab, the math lab, learning assistance programs, interest tests, career counseling, placement workshops, unique library resources, and many others.
 - b. To present awards for scholastic achievement and improvement.
 - c. To present recognition to fraternities achieving an average GPA exceeding that of All-Campus male average.
 - d. Develop and review the IFC scholarship policy which

includes minimum standards for member chapters and specific incentives and sanctions for performance below these standards.

- e. Collect and distribute academic performance rankings.
- f. Publish important academic dates and deadlines.
- g. To be responsible for the maintenance of the IFC membership and scholarship files.

For a better clarification of the responsibilities of this committee refer to the IFC Scholarship Manual.

2. Public Relations and Publications Committee

- i. The Public Relations and Publications Committee is composed of the Vice President of Public Relations, who shall serve as the chairman, and the corresponding secretary from each fraternity.
- ii. The purpose of this committee shall be the publication of all IFC resources and the encouragement of publicity that gives a favorable image of the IFC, to the NSU community, to the Tahlequah community, and the general public.
- iii. The duties of this committee shall be:
 - a. To publish annually a revised edition of the Constitution and By-Laws of the IFC.
 - b. To compose annually a report describing the Greek Community at NSU and its individual fraternities for submission to the NIC, fraternity alumni, faculty, and the general public.
 - c. To publicize all IFC activities through appropriate media.
 - d. To seek to enhance the public image of member fraternities.
 - e. Provide the media with news leads or background information on the Greek Community and chapter events.
 - f. Encourage chapters to invite faculty members to dinner and other selected chapter activities.

For a better clarification of the responsibilities for this committee refer to the IFC Public Relations Manual.

3. Service Committee

- i. The Service Committee is composed of the IFC Vice President of Community Service and Fraternal Relations, who shall serve as chairman, and the chapter philanthropy/service

- chairs(s).
- ii. The purpose of this committee shall be to render services to NSU, and to the Tahlequah community.
 - iii. The duties of this committee shall be:
 - a. Organize and implement philanthropic and community service projects for the Greek system.
 - b. Establish relationships with local service organizations and act as a clearinghouse of information on potential campus and community service projects for member chapters.
 - c. Coordinate Greek service projects with other service groups on campus.
 - d. Compile service hours and dollars raised by the Greek system during the year for an annual report to be circulated among all key campus officials, faculty members, chapter advisors, media contacts, community leaders, general fraternity headquarters, and the NIC.
 - e. Sponsor an annual service award and recognize the outstanding philanthropic efforts of all chapters.
 - f. Assist the IFC Vice President of Administrative Affairs with the development of a master calendar of philanthropic and service projects.

For a better clarification of the responsibilities for this committee refer to the IFC Service Manual.

4. Recruitment Committee

- i. The recruitment committee shall be composed of the IFC Vice President of Recruitment, who shall serve as chairman, and the recruitment chair (s) from each fraternity.
- ii. The purpose of this committee shall be to assist fraternities in acquiring new members who share our values of service, scholarship, integrity, and brotherhood.
- iii. The duties of this committee shall be:
 - a. Develop a process that allows chapters to ask individualsto join their organizations at any time during the academic year and ensures that prospective members are not required to visit a specific number of chapters to be eligible for membership.
 - b. Promote interfraternalism and Greek membership by participating in new student orientation programs each summer and fall.
 - c. Organize a Fraternity Forum.
 - d. Develop programs in which fraternity representatives

can meet prospective new members in an informal environment such as moving students into residence halls, football games, and new student orientation activities.

- e. Provide information on the recruitment process and the fraternity community to prospective new members.
- f. Preside over fraternity expansion and ensure expansion is discussed at the conclusion of each concentrated recruitment period and decisions on the addition of new chapters are made.

For a better clarification of the responsibilities for this committee refer to the IFC Recruitment Manual.

5. Special Events Committee

- i. The Special Events Committee is composed of a chairman and the social chair (s) of each fraternity.
- ii. The purpose of this committee shall be to encourage a proper balance of social life in the fraternity system and to plan and coordinate Homecoming, Greek Week, and other activities for the member fraternities.
- iii. The duties of this committee shall be:
 - a. To plan all social affairs for the IFC such as: Homecoming and Greek Week.
 - b. To be a forum for the exchange of successful ideas and experiences, and provide guidance and support for event planning and organization.

For a better clarification of the responsibilities for this committee refer to the IFC Alcohol Education Manual.

6. Educational Programs Committee

- i. The Educational Programs Committee is composed of the Vice President of Educational Programs, who shall serve as chairman, and the New Member Educator (s), and Scholarship Chairs of each fraternity.
- ii. The purpose of the committee is to support a continual and progressive educational curriculum designed to inform, challenge, and prepare fraternity leaders for successful college careers and their lives beyond.
- iii. The duties of this committee shall be:
 - a. Organize an annual Greek leadership program bringing in a combination of campus, community, and alumni facilitators.

- b. Organize special education and leadership programs throughout the year based on the needs of the chapter or current issues and concerns in the campus community.
- c. Ensure New Member Greek Council provides an effective means for involvement for all chapters, educates future fraternity leaders on the history of Greek life and issues important to contemporary fraternity membership, and promotes increased interfraternalism among new member classes.
- d. Oversee IFC fraternity award of excellence program that annually recognizes all chapters reaching predetermined levels of achievement in scholarship, recruitment, retention, alumni programming, community service, campus involvement, social responsibility, and IFC participation.
- e. Distribute funds, if available, of two hundred dollars to each chapter when requested for leadership trips. Each group can receive the funds of two hundred dollars only once a year.

For a better clarification of the responsibilities for this committee refer to the IFC Education Manual.

7. Risk Management Committee

- i. The Risk Management Committee is composed of the Executive Vice President, who shall serve as the chairman, and the Risk Manager(s) of each fraternity.
- ii. The purpose of this committee is to assist chapters in providing a safe environment for its members and guests, educating the fraternity system on alcohol use and non-use, educate fraternities on successful event planning and implementation, as well as, crisis management.
- iii. The duties of the committee shall be:
 - a. Ensure IFC social and risk management policies are written and consistent with the laws and regulations of the campus, community, and state, in addition to the policies of the national fraternities on campus.
 - b. Review IFC social and risk management policies regularly seeking input from chapter leaders for improvements as necessary.
 - c. Ensure IFC and the University alcohol policy creates a uniform set of expectations for the use of alcohol by all chapters, prohibits the use of fraternity funds to

purchase alcohol, and contains specific provisions for the implementation of dry recruitment activities.

For a better clarification of the responsibilities for this committee refer to the IFC Alcohol Education Manual.

Section 6. Attendance

- A. All IFC officers and Committee chairman are expected to attend all General Assembly meetings, respective IFC and Committee meetings.
- B. Any fraternity which is absent from more than two meetings in one semester without a written, valid excuse to the Vice President of Administrative Affairs twenty four hours prior to the meeting, shall receive a \$50.00 fine. The fourth absence shall result in a \$100 fine and the notification of the fraternities' national headquarters. The fifth absence shall result in the suspension of the fraternities voting privileges in the General Assembly. The sixth absence shall result in a fraternity's removal from the Interfraternity Council with a charter removal recommendation to said fraternities Inter/National Fraternity Headquarters.
- C. In the event IFC Executive Council mandates attendance at an event with proper notice, any chapter who does not attend may be referred to IFC Judicial Board.

Section 7. Dues

- A. Each member fraternity represented in the Interfraternity Council must pay dues in the amount of \$10 per individual and \$15 per new member per semester. Dues must be paid to the IFC Vice President of Administrative Affairs at a time specified by the Executive Council.
- B. When necessary, pro rata assessments may be made to the member fraternities to cover expenses, provided assessments are approved by a two-thirds vote of the General Assembly.
- C. The Vice President of Administrative Affairs shall submit a recommendation for maintenance or adjustment to the IFC By-Laws Section 4. Paragraph A. to the General Assembly for ratification. This assessment will include all expenses for services rendered to benefit member fraternities for the academic year. Ratification shall take place at the final General Assembly of the Spring Semester.
- D. Each fraternity will be notified by mail at General Assembly meetings

for the charges due to the IFC. Upon receipt of the invoice, payment is due in full. The payment penalty is as follows:

1. 0-30 days: No Penalty
 2. 31-45 days: Monthly finance charge of 15 percent of remaining balance. Possible suspension of voting privileges.
 3. 46-60 days. Continued finance charges and suspension of voting privileges. Inter/National Headquarters contacted and advised of the delinquency.
 4. 61+ days: Continued finance charge. Possible loss of Interfraternity Council privileges until further review.
- E. A member fraternity may appeal to the Executive Council for an alternate payment schedule which would waive the above stated plan.

Section 8. IFC Recruitment Programs

- A. A unified program for recruitment of new members occurs each year. The IFC recruitment program can define conditions but not deny the rights of individual chapters to affiliate new members outside the IFC recruitment period.
- B. Purpose
1. The promotion of the entire Greek community and support of chapter recruitment chairs.
 2. Actively reaching out to prospective new members rather than waiting for them to come to the fraternity allows the Greek community to reach a higher quality man interested in fraternity affiliation.
- C. Rules
1. The Vice President of Recruitment is responsible for communicating all recruitment rules and regulations to each chapter prior to the conclusion of the Spring Semester preceding Formal Recruitment.
 2. When necessary, modifications to recruitment rules and regulations can be made after the conclusion of the Spring Semester preceding Formal Recruitment. In the event changes are made, these will be communicated to each chapter.
- D. Conclusion of Recruitment
1. Each IFC member chapter is required to submit a complete and accurate member roster to the Vice President of Recruitment

each semester. The VP of Recruitment will provide, at minimum, two weeks notice to collect the roster.

2. Chapters failing to submit a roster by the predetermined deadline are subject to a \$50 fine. Continued failure to submit a roster after receiving the fine may result in a referral to the IFC Judicial Board.

Section 9. Membership and Pledging

- A. A man is considered pledged/associated with a fraternity at NSU when the official pledge/association card for the membership program has been properly approved and submitted to the IFC.
- B. A pledge/associate card will remain valid for one year from the date it was submitted to the Interfraternity Council. If a pledge/associate has not been initiated within the period and plans to continue pledgship/association, a new pledge/associate card must be completed and submitted to the IFC.
- C. All fraternities must submit the proper pledge/associate fee with each card received by the IFC, or at the billing discretion of the Vice President of Administrative Affairs.
- D. If any man is pledged /associated to any fraternity at NSU and the pledgship/association is annulled or removed by the pledge/associate or the fraternity at NSU, the said man may not pledge/associate with another fraternity at NSU until the completion of six weeks.
- E. The fraternity annulling or removing of said pledge/associate will be required to submit a depledging/disassociating slip to the Interfraternity Council within two weeks of the depledging/disassociating.

Section 10. Initiation and Pledgship/Association Regulations

- A. A man must be regularly enrolled full-time at NSU to be eligible for pledging/associating. He must be an official pledge/associate in an Interfraternity Council member chapter for the time period in the academic year specified by the fraternity's Inter/National Headquarters immediately prior to the initiation.
- B. To be eligible for initiation, a man must not be on academic or conduct probation at the time of the proposed initiation and qualify with his Inter/National fraternity guidelines, as well as his local chapter's

guidelines. For assistance determining eligibility, chapters may contact Student Affairs.

Section 11. Grade Release Program

- A. At the conclusion of each semester, the IFC advisor will complete gradechecks for each IFC fraternity.

- B. Grade reports will be delivered electronically to each chapter's NSU CampusAdvisor, who may then release general information to the chapter. General information includes:
 1. Overall chapter GPA (cumulative and semester average)
 2. Names of students who fall within broad GPA ranges (e.g. 2.0-2.5) Chapter MAY NOT receive individual member GPA information.

Section 12. Audition of the Interfraternity Council Books

- A. An independent audit of the Interfraternity Council books shall be conducted with the following provisions:
 1. The auditors may not be students.
 2. The results of the audit shall be published and disseminated to all member fraternities upon request.
 3. An audit of the IFC books may be requested by any member fraternity.
 4. The financial records of the Interfraternity Council shall be accessible at all times to the member chapters.

Section 13. Use of IFC funds for the purchase of alcohol

The Executive Council, Judicial Board, and/or the General Assembly of the IFC shall not use their funds to purchase any alcoholic beverages.

Section 14. Little Sister Programs

No fraternity shall organize or sponsor a "Little Sister" or similar auxiliary program (s) at NSU.

Section 15. Risk Management Policy

- A. The Risk Management Policy includes the provisions which follow and shall apply to all fraternity entities and all levels of fraternity membership.

B. Alcohol and Drugs

1. The possession, sale, use, or consumption of ALCOHOLIC Beverages, while on chapter premises, during a fraternity event, in any situation sponsored or endorsed by the chapter, or in any event is prohibited.
2. No alcoholic beverage may be purchased through chapter funds nor may the purchase of alcoholic for members be undertaken or coordinated by any member in the name of, or on behalf of the chapter. The purchase or use of a bulk quantity or common source of such alcoholic beverages, i.e. kegs, or partyballs is prohibited.
3. No members, collectively or individually, shall purchase for, serve, or sell alcoholic beverages to any minor (i.e. those under legal drinking age).
4. The possession, sale, or use of ANY ILLEGAL DRUGS or CONTROLLED SUBSTANCE while on chapter premises during a fraternity event or at any event that an observer would associate with fraternity is strictly prohibited.
5. No chapter may co-sponsor an event with an alcohol distributor, charitable organization, or tavern (tavern defined as any organization that generated more than half of its annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.
6. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups, or organizations.
7. All official recruitment activities associated with any chapter will be a DRY recruitment function.
8. No alcohol shall be present at any official pledge/associate member/novice program, activity, or ritual of the chapter.

C. Hazing and Discrimination

1. No chapter, colony, student, or alumnus shall conduct nor condone hazing activities.
2. Hazing activities are defined as: An action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: paddling in any form, use of alcohol, creation of excessive fatigue, physical and psychological shocks, quests, wearing or public apparel which is conspicuous and not normally in taste, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, and any other activity which is not consistent with academic

achievement, fraternal law, ritual or policy or regulations and policies of NSU, or the state of Oklahoma.

3. NSU Interfraternity Council and member chapters do not discriminate on the basis of age, race, religion, sexual orientation, etc.

D. Sexual Abuse and Harassment

1. The fraternity will not tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions which are demeaning to women or men including but not limited to date rape, gang rape, or verbal harassment.

E. Education

1. Each fraternity shall annually instruct its members and alumni in the Risk Management Policy. Additionally, all students and alumni members shall annually receive a copy of said Risk Management Policy.

Section 16. Intramural Infractions/Violations

- A. All protests deemed violations by the IFC Executive Committee will be forwarded to the Judicial Board.

B. Purpose

1. To promote fair and positive sportsmanship in regard to sport competition.
2. To serve as liaison between the fraternities and their intramural chairman, and the recreation services staff.
3. To regulate participation in athletic competition and to impose sanctions on those fraternities which violate sport guidelines.
4. Any fraternity or fraternity member found guilty will be subject to possible elimination of current and/or future athletic competition.