

# Oral Presentation Guidelines

## Undergraduate Research Day

### April 24, 2024

This document is to convey general guidelines for the oral presentations of research at URD.

First, presentations will be strictly limited to 20 minutes.

Second, the purpose of the talk is to describe the research to a general audience. We can assume this audience is reasonably intelligent, but is not familiar with the academic field of the researchers. As with any talk, care should be taken to make the presentation understandable by this sort of audience.

Third, visual aids such as powerpoint slides are encouraged, but not required. The NSU staff will make the arrangement to broadcast your talk.

Fourth, there will be a mandatory practice session at which you will give your presentation exactly as it will be given at Research Day. **Contact Dr. David Scott at 918.444.3614 or send an email to [scottd@nsuok.edu](mailto:scottd@nsuok.edu) and negotiate a time.**

Fifth, dress professionally: jackets and ties are recommended for the men, interview clothes for the women.

Sixth, normal public speaking values apply. That is, plan to talk rather than read, to have an introduction and a conclusion as well as the body of the speech, to keep your head up and look at the “audience”, etc.

If you want assistance in transforming your research paper into a talk, please contact your Faculty mentor, your favorite communication professor, or Dr. David Scott.

Finally, you were chosen to do this presentation because your research was judged to be of high quality and demonstrated an ability to think and communicate clearly about an academic problem. We know you will give a good talk. We are here to help you be as confident in yourself as we are in you.

The Undergraduate Research Day Steering Committee  
Mark Paulissen, David Scott, Stephanie Jones, Taka Yamaguchi