**CABINET MEETING NOTES**

**Tuesday, July 12, 2022**

**9:00 a.m.**

**A110**

**Members in Attendance:** Steve Turner, Debbie Landry, Jerrid Freeman, Dan Mabery, and Christy Landsaw

**Members Absent:**

The meeting began at 9:00 a.m.

President Turner welcomed the group

**Executive Order 2022-06**

VP Mabery updated the group on Executive Order 2022-06. He informed the group about responses from other universities and RUSO. The group agreed on creating a response similar to RUSO.

**Veterans Event**

VP Mabery updated the group on the Veterans Event that NSU is co-sponsoring with NEO Health, to be held on Nov. 10at 7 p.m. in the CPA.

**Leadership TQ Applications**

VP Mabery informed the group that Leadership Tahlequah applications would be closing on July 22. The group discussed who from NSU should participate.

**Project Updates**

VP Landsaw reported events currently taking place on capital projects across campus. All are doing well or progressing.

**PCard guidelines**

VP Landsaw asked the group to review NSU’s internal tipping policies while using a Pcard. After discussing the options, members agreed that a change should be made.

**Enrollment Update**

VP Freeman and Provost Landry reported that both HC and CH are down at this time. HC is down 7.5% while CH is down 5.8%. Graduate numbers were down 6.4%. VP Freeman informed the group that numbers should climb in about two weeks.

**Request for Change Position**

Provost Landry informed the group about a request for change position. The group approved it for review.

**Workforce Development Report**

VP Freeman informed the group about the workforce development report and handed it out.

**EBI Update**

VP Freeman informed the group about EBI Updates and handed it out.

**Retention Priorities Update**

VP Freeman presented a draft to the group about retention priorities. The group discussed changes.

**Opening Meeting Discussion – August 9th**

The group discussed needs for Opening Meeting. The topic list was the focus of today’s discussion.

**Optometry Facilities Project**

President Turner informed the group about the Optometry Faculty Meeting later that day to discuss the NSUOCO complex.

**Tulsa Chamber State of Education – July 20th**

President Turner informed the group about table needs for the State of Education. The group discussed which additional seats were needed and whom to contact.

**ANNOUNCEMENTS**

 -Student Move In – Monday, August 8th

 -Welcome Week Opening – Tuesday, August 9th – 5:00 p.m. - CPA

 -Opening Meeting – Tuesday, August 9th – 8:30/Refreshments 9:00/Program

 -Coin Walk – Tuesday, August 9th – 11:00 a.m. – Sequoyah Statue

The meeting was adjourned at 11:30 a.m.

Notes submitted by Aunika Anderson