**CABINET MEETING NOTES**

**Tuesday, August 30, 2022**

**9:00 a.m.**

**A110**

**Members in Attendance:** Steve Turner, Debbie Landry, Jerrid Freeman, Dan Mabery, and Christy Landsaw

**Members Absent:**

The meeting began at 9:00 a.m.

President Turner welcomed the group

**Blackboard (eLearning Strategy) Statement of Work**

Provost Landry invited Pam Fly to provide an update to the Blackboard renewal work that is happening. The eLearning Strategy program that has been developed provides funding for various activities that could have immediate, current and long-term ideas. Dr. Fly will continue to work on uses for the funding that NSU is receiving. Cabinet approved moving forward with this initiative and use of funds.

**Enrollment Update**

Provost Landry and VP Freeman reported that final numbers for both HC and CH ended up being down as well as graduate enrollment. Concurrent enrollment remained up.

**Ad Astra Update**

Provost Landry updated the group on staff changes and coverages for room scheduling needs.

**ACT Info**

VP Freeman reported how information from the ACT is reported and that it provides details on the 5 major schools that students are looking at as well as degree aspirations. Efforts will be made to use it to see why students do not end up coming to NSU.

**BA Continued Conversations on Staffing Needs**

VP Freeman and Provost Landry reported work that has been done on administrative staffing needs at the BA campus. They will provide an updated review copy of the job description at the next meeting.

**Academic Building Scheduling for Conference Rooms, etc.**

This item was covered by the Ad Astra Update with Provost Landry (see above)

**Website Design GO-Live**

VP Mabery informed group that the new design of the website is scheduled to go live on Thursday. There is a slight chance of some disruptions but should be minimal. He also updated the group on the ongoing work on the website.

**Veterans Salute Event – November 10th**

VP Mabery updated the group on preparations that are ongoing to finalize details of the Veterans Salute Event that NSU is partnering with NEO Health to provide. It will be free and will be available.

**Project Updates**

VP Landsaw reported that the Leoser project is 99% completed, Baseball/Softball lights project is ongoing with transformers hopefully coming earlier than expected. The Dome is almost complete and they are wrapping up Wilson with a few minor items left to finish. She reported that the B&T elevator did not pass inspection and the work continues to correct issues. The CTS project now has a contractor and work should begin soon. Progress is being made on the Seminary Hall projects and a third-party inspector will be helping make sure all work is done correctly.

**RUSO Board Items**

President Turner reported the September board items that have been submitted for review or approval. The Board meeting will be held on September 6-7, 2022 in Alva.

**Strategic Plan Institutional Priorities**

President Turner reviewed that document that had previously been provided by Dr. Keller. The group discussed the updates that had been made. All approved to proceed.

The meeting was adjourned at 11:45 a.m.

Notes submitted by Robin Hutchins