

**October 6, 2023**  
**Minutes**

The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration. The Council serves as the faculty's collective voice in shared governance in order to achieve excellence in the academic endeavors of the university. Toward this goal, the Council seeks to enhance the university's pursuit and dissemination of knowledge by promoting and preserving academic freedom and integrity, encouraging creative inquiry, and recognizing scholarly achievement. The Council further serves to foster the professional development and economic well-being of the faculty ~ Adopted by the Council, February 6, 2004.

Meetings: First Friday of the Month - 3:00 - 5:00 pm

<https://nsuok.zoom.us/j/91383954220>

Call to Order:

Quorum Check:

Guests (Time is typically set aside for guests who wish to address the council):

- James Bell, NSU Director of Public Safety - Parking fees
  - Parking fees – For the '24-'25 school year, the fee for parking permits will increase as the fund is down due to COVID and increase in wage of student workers. That fund is used for some security issues, the security office, and parking lots. The proposed fee will be \$40.00 for faculty and students. The secondary permit will still be \$5.00. There is a proposal to raise fines to \$50.00. A discussion was held. Chief Bell wanted feedback from the group.
  - November 8<sup>th</sup> at 6:30 PM - This is the campus lighting and safety survey will be held to survey the lighting and safety on campus.
- Dr. Iain Anderson, Interim Assistant Vice President for Academic Affairs - Faculty Mentors
  - Faculty Mentoring - Dr. Anderson has taken an interest in faculty mentoring of students. This deals with our dual/shared advisor system. Dr. Anderson studied a survey of faculty mentors. Effective practices, equal distribution of mentees, communication all surfaced. There is a new Google spreadsheet with updated mentees. Dr. Anderson suggested emailing a link regularly with this spreadsheet as well as other “tools” could be useful. Training is also a consideration. Perhaps some videos with strategies and practices would be beneficial. Having successful mentors share tips/resources could be useful. This isn't meant to be an overly structured process but instead provide faculty with tools. Equity per faculty ranges from 6 mentees to nearly 70 mentees depending on the respective college. Dr. Iyer also spoke about faculty mentoring. The importance of accurate lists is critical.
- Marcey Mitcham, Sr. Coordinator of Student Disability Services - Inclusive learning environments
  - Marcey is taking Donna Agee's place following her retirement. She suggested reaching out to Mr. Jerol Skinner about accessibility issues. Marcey is housed on the Tahlequah Campus and resources/personnel are available on all three campuses. If students ask about accommodations, please send them to Marcey. Marcey reminded faculty not to give students accommodation if they haven't registered with the Office of Student Disabilities. She will send an email to faculty serving students with disabilities at the end of the semester to find what is and is not working well.

Approval of Minutes: <https://offices.nsuok.edu/facultycouncil/Minutes.aspx>

- Moved by Dr. Sargent, seconded by Dr. Ayer. The minutes were approved unanimously.

Approval of Agenda:

Old Business Items:

- [Delegate communication cohorts](#)



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- Hawktalks
  - These will be carried on in the future. More information will be forthcoming.

**New Business Items:**

- SGN - Some Good News

**Committee and Standing Reports (as needed):**

- Faculty Welfare Committee: Dr. Renée Cambiano
- Faculty Awards Committee: Dr. Nathan Green
- Budget Oversight Committee: Dr. Nathan Green
- HawkTalks: Dr. Pamela Louderback and Dr. Renée Cambiano
- University Committee Report
  - [Enrollment Correction Committee](#): Dr. Das Bradoo
  - [Faculty Development](#): Dr. Sapna Das-Bradoo
  - [Faculty Research](#): Dr. Dianne Kirk and Dr. Fariba Ehteshami
  - [Healthy Campus](#): Dr. Cheryl Van Den Handel
  - [Strategic Planning](#): Dr. Nathan Green
  - [University Advising](#) : Tom Rink
- University Committee Reports by Dr. Nathan Green and Dr. Renée Cambiano
  - Dr. Green has met with the President and Provost officially once thus far on behalf of the Faculty Council; the Executive Cabinet will meet next on 10/31.
  - University committee letters are coming out right now.