

December 1, 2023
Minutes

The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration. The Council serves as the faculty's collective voice in shared governance in order to achieve excellence in the academic endeavors of the university. Toward this goal, the Council seeks to enhance the university's pursuit and dissemination of knowledge by promoting and preserving academic freedom and integrity, encouraging creative inquiry, and recognizing scholarly achievement. The Council further serves to foster the professional development and economic well-being of the faculty ~ Adopted by the Council, February 6, 2004.

Meetings: First Friday of the Month - 3:00 - 5:00 pm

<https://nsuok.zoom.us/j/91383954220>

Call to Order: 3:02 p.m.

Quorum Check: A quorum was present

Guests (Time is typically set aside for guests who wish to address the council):

- Dr. Iain Anderson, Interim Assistant Vice President for Academic Affairs - Researcher access to student email address lists
 - There is no written policy for how students are contacted to participate in and be contacted by researchers. The goal is to expedite the researcher's process, as well as maintain students' privacy and guard against survey fatigue, and have consistency and transparency for all parties involved.
 - Conversation centered around questions of timeliness, the number of approvers required, and constraints with the IRB process timeline. This will likely not take as long as it appears, since it's a tailored request. Drs. Anderson and Fly will discuss timelines further, but Anderson estimates this will only take a couple of days. He is open to adjusting the order of this procedure so the IRB committee can precede these new, proposed steps. The recommendation is for Dr. Anderson to pass this along to the Policy Committee next.

Approval of Minutes: <https://offices.nsuok.edu/facultycouncil/Minutes.aspx> A motion and second were given. The motion passed.

Approval of Agenda: A motion and second were given. The motion passed.

Old Business Items:

- Blackboard access notification
 - Updates about how the requester will first reach out to the faculty member to share a potential issue and then follow up with an email. The requester will then need to contact NSU Online and CC the faculty member, so they both know of this access request. The requester will then be added as a non-instructor so students won't become confused about their course instructor. This has been approved both by the Chairs council and Provost Swearingen.
- Google Bard
 - There hasn't been a consensus about this, therefore it has not been turned on for the NSU domain.

New Business Items:

- OSRHE [Annual Faculty Survey](#) (Due by Feb 28th)
- President Hanley Investiture - Friday, March 1, 2024 - 1:30 p.m. at the Center for Performing Arts. Dignitaries are being contacted and other celebration details are forthcoming.
- SGN - Some Good News
 - Dr. Green received positive feedback from a few students, then received a coin from a student!
 - Mr. Tom Rink is on the Special Libraries Association editorial board!
 - Dr. Dee Gerlach attended an Education seminar with 5 interns today, all of whom are excited!

Committee and Standing Reports (as needed):

- Faculty Welfare Committee: Dr. Renée Cambiano



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- Faculty Awards Committee: Dr. Nathan Green
- Budget Oversight Committee: Dr. Nathan Green
- HawkTalks: Dr. Pamela Louderback and Dr. Renée Cambiano
- University Committee Report
 - [Enrollment Correction Committee](#): Dr. Das Bradoo
 - [Faculty Development](#): Dr. Sapna Das-Bradoo
 - [Faculty Research](#): Dr. Dianne Kirk and Dr. Fariba Ehteshami
 - [Healthy Campus](#): Dr. Cheryl Van Den Handel
 - [Strategic Planning](#): Dr. Nathan Green
 - [University Advising](#) : Tom Rink
- University Committee Reports by Dr. Nathan Green and Dr. Renée Cambiano

Important Dates:

- Course evaluation window closes Sunday, December 3rd
- Holiday Reception at the President's House - Wednesday, December 6th
 - Faculty/staff 2:00-4:00 p.m.
 - Community 5:00-7:00 p.m.
- [Commencement -Saturday - December 9th](#)
 - CBT and CSHP - 9:30 a.m.
 - CoE and CoLA - 1:30 p.m.
- Start of Spring Semester - Tuesday, January 16th

Meeting adjourned at 4:13 p.m.

Respectfully submitted,
Sarah Burkhead Whittle