



# NORTHEASTERN STATE UNIVERSITY

## Faculty Council

**May 5, 2017  
Minutes**

*The mission of the Northeastern State University Faculty Council is to promote communication and cooperation among the faculty and between the faculty and the administration. The Council serves as the faculty's collective voice in shared governance in order to achieve excellence in the academic endeavors of the university. Toward this goal the Council seeks to enhance the university's pursuit and dissemination of knowledge by promoting and preserving academic freedom and integrity, encouraging creative inquiry, and recognizing scholarly achievement. The Council further serves to foster the professional development and economic well-being of the faculty ~ Adopted by the Council, February 6, 2004.*

The meeting was called to order by President Renee Cambiano in Bagley 243 at 3:00 p.m. on May 5, 2017. There was Zoom access in Tahlequah and Broken Arrow.

Guests (Time is typically set aside for administrators who wish to address the council):

Tom Jackson addressed the Council. The RTP Task Force is presenting its first revision. A revised Appendix C was presented to Faculty Council earlier in the week. The objective was to produce an easily understood document. The new Appendix C without Appendix C2 is to be used along with Department criteria in annual reviews. The aim is to make the portfolio process transparent and consistent from chairs to mentoring committee evaluations. There should not be surprises in the RTP process. Six components of the Boyer process were added to the document along with quotes for each of the areas of scholarship following the Boyer model. NSU's Strategic plan refers to the Teacher/Scholar model. There was a suggestion that there is a need to build in accountability for the administration to follow the policies in the Faculty Handbook. It needs to be somewhere in the process, but probably not in Appendix C. There was also discussion of how these documents can be compiled and the drawbacks of Digital Measures in terms of formats. There are still questions about a mandate for using Digital Measures. A survey of faculty pointed out inconsistencies on campus in using RTP policies from the Faculty Handbook and Appendix C.

Chad McLane addressed the Council. He answered questions about the new BlackBoard. The Content Collection is missing or hard to find. One course had students from two years ago in it. Spring is still on the old system. Course evaluations from this spring will be on the old system and will need archived. They will only be available until June. When you archive a course, do not change the name. The course will not load with a changed name.

Shannon Bridgman and Ken Jones addressed the Council concerning the American Democracy Project. This is a committee under Academic Affairs. It is part of the Campus Compact which was signed many years ago. We are already ahead of other campuses. We are doing lots of civic action and community engagement. The main aim of the committee is to work on communication. There are three components: student engagement, faculty engagement, and Student Affairs engagement. Most of what faculty do is built in to Faculty Activity Reports. There seems to be a problem with the information getting from faculty reports to chair reports and then to dean reports. The committee has a proposal to use some graduate students to gather data and help with the information flow. It was suggested that we use Digital Measures to avoid multiple data



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uploads. The Committee has been working with no budget or resources, but has developed a well thought out and detailed plan. There is some new software being purchased for data analytics which could help with the data flow problems.

I. Call to Order:

II. Quorum Check: There was a quorum present.

III. Approval of Minutes: Minutes of the April 14 meeting were approved.

IV. Old Business Items:

A. Appendix C Revision: There was discussion of the Faculty Handbook revision process. President Cambiano would like to represent Faculty Council on the committee. There was discussion of the makeup of the yearly committee. Regarding Appendix C, there was a question about the size of the electronic format document and some other wording in the document. There was a motion made to support this revision of Appendix C. It was seconded and the motion passed.

B. Faculty Advising Model feedback

Chanslor asked for names for the committee. Bekkering volunteered to serve as a representative of Faculty Council. There was no other discussion of the Faculty Advising Model.

V. New Business Items

A. Secretary/Treasurer vote

Sarah Whittle volunteered to fill the vacancy left by the retirement of West. Whittle was elected unanimously.

B. Teacher/Scholar model

The Faculty Welfare Committee: Diamantopoulos, Louderback, and Ron Cambiano presented the Teacher/Scholar model document. Several areas of the document were read and the general consensus is that it is an excellent document. A motion was made to accept the document. The motion passed. The document will now be submitted to the Executive Cabinet.

C. Administrator Survey

The Administrator survey has been distributed to faculty and responses will be compiled and distributed.



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#### D. Faculty Council Delegates (Thank you for your service)

##### College of Education (2015-2017)

- Dr. Ron Cambiano, extension 3781 (email: cambiano@nsuok.edu)
- Dr. Jodi Legnon, extension 6538 (email: legnon@nsuok.edu)
- Dr. Stephan Sargent, extension 6513 (email: sargents@nsuok.edu)
- Dr. Taka Yamaguchi, extension 3005 (email: [yamagu01@nsuok.edu](mailto:yamagu01@nsuok.edu))

##### College of Liberal Arts (2015-2017)

- Ms. Sharon Clevenger, extension 3607 (email: clevengs@nsuok.edu)
- Mr. Chris Garland, extension 3507 (email: garlancc@nsuok.edu)
- Dr. Brad Montgomery-Anderson, extension 3610 (email: [montgomb@nsuok.edu](mailto:montgomb@nsuok.edu))
- Dr. Sydney Yueh, extension 4725 (email: [yueh@nsuok.edu](mailto:yueh@nsuok.edu))

##### College of Optometry (2015-2017)

- Dr. Emily Bruce, extension 4000 (email: brucee@nsuok.edu)
- Dr. Tom Salmon, extension 4011, (email: [salmonto@nsuok.edu](mailto:salmonto@nsuok.edu))

##### Muskogee Campus (2015-2017)

- Dr. Melody Yozzo, extension 5473 (email: yozzo@nsuok.edu)

#### E. Faculty Council Appointments to Committees -

President Cambiano received committee lists from AVP Fly and noted that the Faculty Development Committee has been disbanded. The general reaction was that faculty have not been notified about this. A general feeling is that this will lead to less access to development funds and less fair distribution of funds. We would recommend that the committee be reinstated. Funds were distributed by peers rather than administrators. There was a belief that funds might be diverted for other uses. The former process guaranteed a pool of money to support RTP. Sharon Jones volunteered to serve on the committee if it is reinstated.

The following volunteered for committees:

Banner Operations: Karl Siewert

Enrollment Corrections Committee (we recommend a name change): Sharon Jones

One other to be named

Faculty Research: Sharon Jones, Brad Montgomery-Anderson

Publications: Sidney Yueh

Student Conduct: Julie Beard, Pam Louderback, Shari Clevenger, Ron Cambiano, Rachel Green. Others to be named

UCC – Pamela Louderback continues her term until 2018

#### VI. Committee and Standing Reports:



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- A. Faculty Welfare Committee: John (Chair) -
- B. Faculty Awards Committee - Needs Chair
  - a. Circle of Excellence Awards & Lunch
- C. Ad hoc Strategic Plan Committee: Linda West (Chair)
- D. Ad hoc Budget Committee: Linda West (Chair)
- E. Delicious Dialogues Pamela Louderback (Chair)
- F. University Committee Reports

Report from Academic Council. Civitas is the software that will be purchased. It uses predictive models. There was information from Chavez about eCampus for Fall 2018. It would provide equal student services for online students.

Homecoming logo committee. There was a question about having Faculty/Faculty Council representation on the committee. There is a logo being developed that would represent all former mascots, etc. NSU believes that we need to sell Redmen, gear in the bookstore. Louderback volunteered to serve on the committee.

#### VII. Announcements:

- Commencement
  - College of Education - Friday, May 5th @ 7:00pm
  - College of Science & Health Professions and the College of Optometry - Saturday, May 6th @ 9:30am
  - College of Business & Technology and the College of Liberal Arts - Saturday, May 6th @ 2:00pm
  - Broken Arrow All Colleges - Monday, May 8th @ 7:00
- Week of Welcome - August 14th-18th

Meeting adjourned 5:10 pm

Respectfully submitted, Linda West, Secretary/Treasurer, May 8, 2017