

**Cabinet Minutes**  
**Tuesday, May 14, 2013**  
**9:00 a.m.**  
**President's Office Conference Room**

Cabinet was called to order by President Turner at 9:00 a.m.

Members present were: Dr. Steve Turner, Dr. Bill Rugg, Mr. Tim Foutch, Dr. Laura Boren, Mr. Ben Hardcastle, Mr. David Koehn

Members absent were: None

**Capital Project Update:** Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Multi Purpose Event Center

- . 50% of first floor sheetrock complete
- . Stair #1 complete
- . Roof sub layer material and trim is complete
- . East interior wall construction is continuing
- . Light fixture install in progress

Fitness Center Renovation

- . Final building design being refined
- . Architect meeting to review project budget scheduled 05/15/13

Low Vision Clinic

- . Project bids have been released and are scheduled for opening 05/28/13
- . First phase of construction scheduled to begin second week of June

Green and White Room renovation

- . Structural work to build new entrance is complete
- . In house demolition scheduled to begin week of 05/13/13

Occupational Therapy Build Out

- . Architect is developing contract documents
- . Project scope and assessment underway

Library Shell Renovation

- . Roof material and carpet PO's in process
- . Work to begin following completion of the Spring semester

Special Services Remodel

- . Bid packages being developed

**Announcements:**

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,  
Robin Hutchins