

Cabinet Notes
Tuesday, November 19, 2013
9:00 a.m.
President's Office Conference Room

Cabinet was called to order by President Turner at 9:00 a.m.

Members present were: Dr. Steve Turner, Mr. Tim Foutch, Dr. Laura Boren, Mr. Ben Hardcastle, Mr. David Koehn, with Dr. Tom Jackson in for Dr. Fly

Members absent were: Dr. Pam Fly

Director of Communications Search Update: Mr. Hardcastle reported to the group that the search is on track. With a good pool of 11 applicants, they have narrowed down to 6. Telephone contacts will be made. The plan is to have the new director in place in early January 2014.

Tulsa Metropolitan Area Prospective Student Market Demand Assessment: Mr. Hardcastle proposed a possible market plan assessment to the group. After discussions, President Turner approved to move forward with sending out an RFP to see who responds.

Campus Master Plan Update: Mr. Foutch handed out a draft of the Campus Master Plan for the group to review and respond with updates as needed. They will work through the entire plan by mid-January with the Consultants providing forums of the final plan in late January.

Capital Projects Update: Mr. Foutch reported that all projects are progressing as planned. See below for a detailed list of activities.

Multi Purpose Event Center

- . Community Center – Building rough in complete
- . Window install scheduled to begin the week of 11/18/13
- . Interior walls complete, gyp assembly underway
- . Brick Masons have begun power washing exterior brick

Fitness Center Renovation

- . Accept bids for site work and demolition 11/21/13

Low Vision Clinic

- . Elevator walls framing inspection scheduled for week of 11/18/13
- . Plumbers and electricians are continuing rough in work
- . Construction phase scheduled for completion 12/10/13

Occupational Therapy Build Out

- . Project on schedule
- . Waiting on final design for fencing around exterior HVAC unit
- . Anatomical Board inspection scheduled for the week of 12/09/13

Library Shell Renovation

- . Roof tear off/replacement continuing
- . Soffit and fascia replacement continuing

Special Services Remodel

- . Window install scheduled to begin 12/16/13
- . Exterior paint will be done by NSU personnel, schedule being determined

Summer Bathroom Remodels

- . Administration bathroom and Haskell Hall bathroom will be complete 11/22/13

Willis Parking Lot

- . Accept project bids 11/20/13

Space Move Plan and Funding Request: Dr. Boren updated the group of plans to move Student Financial Services back to the Bath House. The group discussed other possible moves and needs once there is a vacancy in the CASE. More discussions will follow.

Default Diversion Rate: Dr. Boren reported that in October Student Affairs received a report detailing NSU's student default rate. NSU's rate this report is 20.7% up from 17%. Student Financial Services is working with students on an "Exit Loan Plan" to help them be better prepared. OCAP will help NSU with ways in which to communicate with students once they change from full-time to part-time or graduate. The hope is that efforts will decrease the percentage at the next report. This report comes every three years.

Chancellor Johnson's Visit/Presentation: President Turner informed the group that arrangements are being made for Chancellor Johnson to present to our campus on Friday, January 31, 2014. The presentation is being planned for 1:00 p.m. and will be held in the Webb Auditorium.

RUSO President's Evaluation Questions: President Turner handed out a document that includes the questions that will need to be addressed in the President's Assessment Report to be completed in January 2014.

Strategic Planning Committee Update: President Turner reported that the committee is making great progress and he is excited about the work they are doing.

Announcements:

Mr. Koehn reported that the recent audit has been completed. He complimented all Business Affairs staff on the work that they did to make the audit a success. NSU had no finding at all. President Turner commended Mr. Koehn and Ms. Catron on management of needs.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,
Robin Hutchins