

**Department of Cherokee & Indigenous Studies
Retention, Tenure, Promotion Guidelines**

Teaching

- Effective teaching as evidenced through student evaluations
- Effective teaching as evidenced through peer evaluations
- Winning teaching awards at the university level
- Developing new classes
- Revision of existing classes
- Revision of curriculum
- Supervising interns
- Supervising student research

Scholarly Activity

- Publication of a book
- Publication of a peer-reviewed article in a national/regional journal
- Publication of a book chapter
- Publishing a book review
- Submitting a book manuscript to a publisher
- Submitting an article to a peer-reviewed journal
- Winning an award in an artistic/creative juried competition at the national or regional level
- Submitting a grant proposal (funded/unfunded)
- Commissioned artistic/creative piece
- Paper presentation at state/local/national level
- Panel presentation at state/local/national level
- Presentation at workshop/conference
- Winning of research awards at the university level or higher

Service

- Semi-administrative duties (program coordinator)
- Chairing university-wide committee or task force
- Long-term community service function relating directly to faculty member's area of expertise
- Coordinating/directing university/community event
- Coordinating/directing academic meeting at state or national level
- Officer in national/regional academic organization
- Chairing panel at national/regional meeting

- Sponsoring student organization
- Volunteer at university/community event relating directly to faculty member's area of expertise
- University service awards at the university wide level or higher

	Does not meet criteria	Meets criteria	Exceeds criteria	Notes
Teaching _____%				
Scholarly Activity _____%				
Service _____%				

STRENGTHS:

AREAS NEEDING DEVELOPMENT:

RECOMMENDATION FOR RTP: