

Constitution of the
Panhellenic Council at
Northeastern State University
Latest Revision: October 27, 2014

Bylaws of Northeastern State University Panhellenic Association

Article I. Name

The name of this organization shall be the Northeastern State University Panhellenic Association.

Article II. Object

The object of the Panhellenic Association shall be to develop and maintain women's fraternity life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship and basic intellectual development.
3. Cooperate with member women's fraternities and the university/college administration in concern for and maintenance of high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, resolutions and policies.
5. Act in accordance with such rules established by the Panhellenic Council as to not violate the sovereignty, rights and privileges of member women's fraternities.
6. It shall be the duty of the Panhellenic Council to administer all business related to the overall welfare of the Northeastern State University Panhellenic Council and to compile rules governing the Panhellenic Council, including rushing and pledging, which do not violate the sovereignty, rights and privileges of fraternities.

Article III. Membership

Section 1. Membership Classes

There shall be three classes of membership: regular, provisional and associate.

- A. **Regular membership.** The regular membership of the Northeastern State Panhellenic Association shall be composed of all chapters of NPC fraternities at Northeastern State. Regular members of the College Panhellenic Council shall pay dues as determined by the College Panhellenic Council. Each regular member shall have voice and one vote on all matters.

- B. **Provisional membership.** The provisional membership of the Northeastern State Panhellenic Association shall be composed of all colonies of NPC fraternities at Northeastern State. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC fraternity.
- C. **Associate membership.** Local sororities or national or regional non-NPC member groups may apply for associate membership of the Northeastern State Panhellenic Association. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the College Panhellenic Council. An associate member shall have voice and one vote on all matters except extension-related matters and, if they are not participating in the formal recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Council. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and Responsibilities of Membership

- A. **Duty of compliance.** All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these Northeastern State Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Article IV. Officers and Duties

Section 1. Officers

The officers of the Northeastern State University Panhellenic Council shall be President, Vice President of Recruitment, Vice President of Academic Excellence and Programming, Vice President of Communications, Parliamentarian, Secretary, Treasurer, and Vice President of Philanthropy. Offices may be combined if the applicant pool does not fulfill the positions and if the Panhellenic advisor approves.

STANDING COMMITTEE

Standing Committees may consist of:

Judicial Board.

The chair may last for one year, beginning at the time of appointment

On the second unexcused absence, during that meeting, the chairman will be replaced.

Section 2. Eligibility

Eligibility to serve as an officer shall depend on the class of membership:

- A. **Regular membership.** Members from women's fraternities holding regular membership in the Northeastern State University Panhellenic Association shall be eligible to serve as any officer.
- B. **Provisional membership.** Members from women's fraternities holding provisional membership in the Northeastern State University Panhellenic Association shall not be eligible to serve as an officer.
- C. **Associate membership** *Members from women's fraternities holding associate membership in the Northeastern State University Panhellenic Association shall not be eligible to serve as an officer.*

All applicants for the officer position of the Panhellenic Council shall not have expected graduation dates falling prior to the expiration of their terms of office

All applicants for the Executive Board officer positions of the Panhellenic Council must be an active member in good standing of a chapter represented in the Northeastern State University Panhellenic Council.

All candidates for officer positions of the Panhellenic Council must have a minimum 3.0 cumulative grade point average. All candidate for chair position must have a 2.5 semester grade point average.

All applicants must be enrolled as a full time student and must maintain full time student hours for the duration of office.

Panhellenic President and Vice President of Recruitment cannot serve as her Chapter President, or Rookie Bridge Camp Director. Panhellenic Executive Officers can serve as Executive Officers within their Chapter, excluding Chapter President and Recruitment chairs.

All members of the Panhellenic Executive Board are to help the Vice President of Recruitment in all aspects of Fall Recruitment.

All members of the Panhellenic Executive Board will be disaffiliated from their Sororities during Fall Recruitment.

Section 3. Selection of Officers

The prospective officers must complete an application.

- A. The interviewers shall consist of at least one, but no more than two representatives of each sorority on campus, consisting of either a Panhellenic Council Executive Officer(s) or the President of the sorority.
- B. The slate committee will consist of the Panhellenic Executive officers and the Sorority Delegate. Once the interviews have been conducted the Panhellenic Executive Officers and the Sorority Presidents will meet to develop a proposed slate. This procedure will begin by discussion of general goals for a complete slate. This will then be followed by a list of specific qualifications necessary for each office. Then, the Executive Officers will go through the applications by category of office each applicant is seeking. This is done by first discussing the feeling and opinions of the interviewers (from talking with the applicant), then discussing the applicant in a pro-con format. After all categories are discussed, each woman present is asked to make her own individual slate. The Panhellenic Advisor will tally these slates. Any offices not clearly decided by this process will be discussed again in the same manner until a final slate is agreed upon. If the slate committee does not feel that any applicant is qualified for an office they do not have to slate an applicant for that position. If for any reason the slate committee feels that it is in the best interest of Panhellenic to slate an individual in the same sorority as the current officer for that position they may do so.
- C. After the final slate is decided upon, it will be given to each Chapter Delegate and formally presented at the Panhellenic meeting. Voting on the slate will take place at the Panhellenic meeting the week following the presentation of the slate.
- D. Anyone wishing to run against the slate that has previously applied and has been interviewed can do so at the following meeting as long as she contacted the Panhellenic President two days prior to when voting will take place. The individual previously slated shall be notified if someone is running against them at least one day prior to voting. Both applicants shall be required to be at the meeting or have someone present to speak on their behalf. Speeches will consist of applicant's abilities and experience related to the office and shall last no longer than three minutes.
- E. If someone chooses to run against the slate and has followed the above procedures she will be voted upon for the office, which she is running for. The women with the two-thirds majority vote will be the new Panhellenic council Executive Board. Each sorority will be given one vote. The panhellenic delegate should give one vote or the sorority president in her absence.
- F. It is in the best interest of the Northeastern Panhellenic Council to be represented equally by each sorority. However, it is not required for each sorority to be represented on the Northeastern Panhellenic Council Executive Board.

Section 4. Office-Holding Limitations

No more than two member(s) from the same women's fraternity shall hold office during the same term. To serve as president or VP of recruitment you must have been on panhellenic exec or been on exec for their respective chapter.

Section 5. Term

The officers shall serve for a term of one academic year or until their successors are selected. The term of office will begin in December and last until November.

Section 6. Removal

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Council.

Section 7. Vacancies

Vacancies shall be filled in the same manner of selection as provided in Section 3 of this article.

Section 8. Duties of Officers

A. The president shall:

1. Have overall responsibility for the operation of the Panhellenic Council.
2. Call and preside at all regular and special meetings of the Northeastern State University Panhellenic Council.
3. Call and preside at all meetings of the Panhellenic Council Executive Board.
4. Review, approve and sign all Panhellenic Council checks and contracts.
5. Serve as member ex-officio of all Panhellenic Council meeting with voice but no vote.
6. Complete the NPC Annual Report and send it to the NPC Area Advisor.
7. Report as required to the National Panhellenic Council Area Advisor.
8. Maintain a complete and up to date President's file, which will include a copy of the current Northeastern State University Panhellenic Council Constitution, Bylaws and Standing Rules; the current NPC Manual of Information, and related materials; current correspondence and material received from her NPC Area Advisor; her copies of the College Panhellenic Reports to the Area Advisor; and other pertinent materials.
9. Obtain from each outgoing officer a report of her term in office and recommendations for future improvements.
10. Fill vacated offices by appointment with the approval of the Executive Board.
11. Oversee the revision of the Constitution and the Bylaws each year when necessary for revision.
12. Attend a weekly meeting with Greek Advisor.
13. Attend the Panhellenic – IFC Officers Retreat.
14. Meet bi- monthly and work closely with the Interfraternity Council President and his Executive Board on matters pertaining to the Greek System as a whole.
15. Maintain at least 3.0 cumulative GPA and remain as a full time student each semester during her term in office.

17. Recognition and support all events sponsored by individual sororities and fraternities.
18. Oversee the election process for the Panhellenic Executive Board.
19. Perform all other duties pertaining to this office.

B. The Vice President of Recruitment shall:

1. Perform the duties of the President in her absence, inability to serve, or at her call.
2. Serve as a liaison between Panhellenic Council and the Recruitment chairs of each NPC Sorority. Additionally, the VP of Recruitment and the Sorority Recruitment Chairs shall meet at the discretion of the VP of Recruitment throughout the semester prior to women's formal recruitment.
3. Attend all Panhellenic Meetings.
4. Organize all areas relating to Recruitment including Recruitment events, Recruitment rules and education sessions, and any additional matters relating to Recruitment.
5. Educate all women on matters regarding Continuous Open Bidding and Snap Bidding.
6. Promote interrelations between all Greek organizations by ensuring Greek presence at enrollment sessions, Riverhawk Rally, and Riverhawk Jam.
7. Maintain at least a 3.0 cumulative GPA and remain as a full time student each semester during her term in office.
8. Attend Panhellenic – IFC Officers Retreat.
9. Perform all other duties pertaining to this office

C. The secretary shall:

1. Keep an up-to-date roll of the member of Panhellenic Council and call it at all Council meetings.
2. Keep current statistics concerning the number of initiated members and new members of each Panhellenic Council member fraternity.
3. Keep full minutes of the Panhellenic Council and a record of all actions taken by the Executive Board.
4. Maintain a complete and up-to-date file, which will include the minutes of the meetings of the Panhellenic Council and copies of all contracts made by the Panhellenic Council.
5. Be responsible for official correspondence of the Panhellenic Council unless provided for otherwise.
6. Make room reservations for Panhellenic Events.
7. Maintain at least a 3.0 cumulative GPA and remain as a full time student each semester during her term in office.
8. Attend all Panhellenic meetings.
9. Attend Panhellenic/IFC Officers Retreat.
10. Send meeting minutes to the NPC area advisor.
11. Perform all other duties pertaining to this office.

C. The treasurer shall:

1. Be responsible for the general supervision of the finances of the Panhellenic Association.
2. Be responsible for the preparation of the annual budget and following its approval by the Panhellenic Council, provide a copy to each Panhellenic Council fraternity. Receive all payment due to the Panhellenic Council and collect all dues and give receipts.
3. Be responsible for the prompt payment of all bills of the Panhellenic Council.
4. Maintain up-to-date financial records, give a financial report at each regular meeting of the Panhellenic Council and an annual report at the close of her term of office.
5. Sign Panhellenic Council contracts when authorized to do so.
6. Maintain at least a 3.0 cumulative GPA and remain as a full time student each semester during her term in office.
 1. Attend all Panhellenic meetings.
 2. Attend Panhellenic/IFC Officers Retreat.
 3. Perform all other duties pertaining to this office.

D. The Parliamentarian shall:

1. The Parliamentarian shall be responsible for keeping order in the meeting and for preparation of the meeting.
2. Parliamentarian and committee shall revise and update the Bylaws and Constitution and will communicate with the Panhellenic Executive Board on all revisions.
3. Serve as the Head of the Judicial Board and train Judicial Board members.
4. Maintain at least a 3.0 cumulative GPA and remain as a full time student each semester during her term in office.
5. Attend all Panhellenic meetings.
6. Attend Panhellenic/IFC Officers retreat.
7. Perform all other duties pertaining to this office.

The Vice President of Communications shall:

1. Be Responsible for all forms of publicity dealing with the Northeastern State University Panhellenic Council.
2. Make certain that the media is kept informed of favorable publicity about the Panhellenic Council and its sororities/fraternities.
3. Be Responsible for encouraging Panhellenic and Sorority involvement in each other's activities and working to integrate the Panhellenic community into activities of all campus organizations, including intramural sports.
4. Shall be responsible for planning and supervising all social activities of the Panhellenic Council, and any activities involving the Interfraternity Council.
5. Maintain and update the graphic design of the Panhellenic Website and Social Media Websites (Facebook, Twitter, etc.).
6. Update current information to the links of the website to focus on the site as a resource.

7. Maintain at least a 3.0 cumulative GPA and remain as a full time student each semester during her term in office.
8. Perform all other duties pertaining to this office.
9. Keep up to date accurate records of accomplishments of each chapter.

The Vice President of Academic Excellence and Programming shall:

1. Coordinate a roundtable with other sorority academic/scholarship chairs.
2. Encourage academic achievement among the Greek System by hosting program and regular grade checks from all active members within each sorority. Inspire the Greek System to participate in programs hosted by Panhellenic and the surrounding community.
3. Have the power to make any program hosted by the Northeastern Panhellenic Council mandatory for 75% of each sorority to attend.
4. Fill out all forms and reports from the National Panhellenic Council.
5. Attend all Panhellenic meetings.
6. Maintain at least a 3.0 cumulative GPA and remain as a full time student each semester during her term in office.
7. Attend Panhellenic – IFC Officers Retreat.
8. Perform all other duties pertaining to this office.

Article V. The Panhellenic Council

Section 1. Authority

The governing body of the Northeastern State University Panhellenic Association shall be the Panhellenic Council. It shall be the duty of the Panhellenic Council to conduct all business related to the overall welfare of the Northeastern State University Panhellenic Association including, but not limited to: annually review and adjust total as needed; determine dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style. The Panhellenic Council shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's fraternities.

Section 2. Composition and Privileges

The Northeastern State University Panhellenic Council shall be composed of one delegate and the President from each regular, provisional and associate member group at Northeastern State University as identified in Article III. The delegates shall have the voting voice. The President shall act and vote in the place of the delegate when the delegate is absent. If both delegate and President are absent, the vote may be cast by a stand in member of the fraternity, providing her credentials have been presented to the association president. Upon discussion and agreement the Executive Board has the right to make any Event hosted by Northeastern Panhellenic Council or has a learning experience or Community involvement, 75% mandatory for all National Panhellenic Sororities on the Northeastern State University Campus.

If the chapter does not reach 75 % participation to an event that is hosted by Panhellenic and costs the council money the chapter/chapters that do not reach the 75% must perform an education to their chapter of the same nature for their own chapter and must meet the 75% requirement..

- Exceptions for these events are class (must provide a class schedule), chapter probation, work (must provide a work schedule), and emergencies.
- If we have a speaker and the speaker is mandatory we will not have a fine for this, if the 75% mandatory requirement from each chapter is not met it will result in Community Service for that chapter. The Community service hours will be as follows:
 - 0-25% participation- 9 hours
 - 26-50% participation- 6 hours
 - 51-74% participation- 3 hours

Section 3. Selection of Delegates and Alternates

Delegates and alternates to the Panhellenic Council shall be selected by their respective women's fraternity chapters to serve for a term of one year. The term begins at the beginning of the spring semester and lasts until the end of the Fall Semester.

Section 4. Delegate Vacancies

When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within two weeks and to notify the Panhellenic Association secretary of her name, address and telephone number.

Section 5. Regular Meetings

Regular meetings of the Panhellenic Council shall be held at a time and place established at the beginning of each academic term.

Section 6. Annual Meeting

The annual meeting of the Panhellenic Council shall be held during the month of November. The purpose of the annual meeting shall be for the election of officers and any other business that may properly come before the delegates.

Section 7. Special Meetings

Special meetings of the Panhellenic Council may be called by the president when necessary and shall be called by her upon the written request of no fewer than one-third of the member women's fraternities of the Northeastern State University Panhellenic Association. Notice of each special meeting of the Panhellenic Council shall be sent to each member of the Panhellenic Council at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 8. Quorum

Two-thirds of the delegates from the member fraternities of the Northeastern State University Panhellenic Association shall constitute a quorum for the transaction of business.

Section 9. Vote Requirements

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
- B. A two-thirds vote of the Panhellenic Council shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)
- C. The Panhellenic President shall not be a tie breaker. In this case the vote will automatically fail due to not having two-thirds majority.

Article VI. Meetings

Section 1. Regular Meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

Section 2. Special Meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

Section 3. The Delegate from each regular, provisional, and associate member fraternity shall be responsible for notifying her chapter members of all regular and special meetings of the Northeastern State University Panhellenic Council.

Section 4. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

Article VII. The Panhellenic Advisor

Section 1. Appointment

The Panhellenic advisor of the Northeastern State University Panhellenic Association shall be appointed by Northeastern State University Administration.

Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the Northeastern State University Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Council.

Article VIII. Committees

Section 1. Standing Committees

- A. The standing committees of the Northeastern State University Panhellenic Association shall be the Judicial Board and Membership Recruitment Committee. Other standing committees are Greek Week, Greek Sing, and Philanthropy/Fundraising.
- B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.

Section 2. Appointment of Committee Membership

The Executive Board shall appoint members and chairmen of all standing and special committees, except as provided otherwise in these bylaws, and, in making these appointments, recognize fair representation from all member women fraternities as much as possible. The president shall be an ex-officio member of all committees except the Judicial Board and the Alumnae Advisory Council.

Section 3. Judicial Board

The Judicial Board shall consist of the Parliamentarian as chairman and a member from each sorority. The Panhellenic advisor shall serve as a nonvoting ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member fraternities about the Panhellenic judicial procedure. It shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the Northeastern State University Panhellenic Association that are not settled informally or through mediation. The hearing shall be conducted by the entire Judicial Board unless Panhellenic Council adopts rules for the hearing to be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

Article IX. Finances

Section 1. Fiscal Year

The fiscal year of the Northeastern State University Panhellenic Association shall be from the first week of the spring semester to the first week of the spring semester of the following year.

Section 2. Contracts

Signatures of the President, Treasurer, and Panhellenic Advisor shall be required to bind the Northeastern State University Panhellenic Association on any contract. This must be reviewed and approved by the Panhellenic Executive Board.

Section 3. Payments

All payments due to the Northeastern State University Panhellenic Association shall be received by the treasurer, who shall record them. Checks for payments shall be made payable to the Northeastern State University Panhellenic Council.

Section 5. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. Panhellenic Association membership dues shall be an assessment per initiated member and new uninitiated member.
 - The amount of dues is ten dollars (\$10) per active and new member persons.
 - The dues of each Panhellenic Association member fraternity shall be payable on or before the first Monday of March and the first Monday of October. Failure to do so will result in a fine of twenty-five dollars (\$25) per day until the chapter has fully paid their dues.

Section 6. Fees and Assessments

The Panhellenic Council shall have the authority to determine fees and assessments as may be considered necessary.

Article X. Extension

Section 1. Extension is the process of adding an NPC women's fraternity.

The Northeastern State University Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Where an NPC fraternity has had a chapter at Northeastern State University, reactivation of that chapter shall be given first consideration. Consideration shall be given to NPC fraternities, which have filed letters expressing an interest in the campus.

Section 2. Voting rights

Only regular members of the Panhellenic Council shall vote on extension matters.

Article XI. Violation Resolution

Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the Northeastern State University Panhellenic Association shall be considered a violation.

Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3. Judicial process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The Northeastern State University Panhellenic Association shall follow all mediation guidelines found in the Manual of Information.

- A. **Mediation.** Mediation is the first step of the judicial process. The Northeastern State University Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.
- B. **Judicial Board Hearing.** When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Council shall adopt procedures in the standing rules for these purposes that are consistent with the NPC Unanimous Agreements.
- C. **Judicial Board Hearing-Order of Events**
 1. Call to order the Parliamentarian.
 2. Introductions.
 3. Charges read by the Parliamentarian.
 4. Opening statement by the complaining party (may limit time)
 5. Opening statement by the accused party (may limit time) (This statement, at the option of the accused, may be deferred until the complaining party completes the presentation of witnesses.)
 6. Complaining party calls witnesses one at a time – accused may cross-examine any witness.
 7. Accused calls witnesses one at a time – complaining party may cross-examine any witness.
 8. Judicial Board members may at any time, ask questions of the witnesses.
 9. Closing statement of the complaining party (may limit time)
 10. Closing statement by the accused party (may limit time)
 11. Judicial Board members enter executive session for deliberation (only members of the judicial board hearing the case and the Panhellenic Advisor remain in the hearing room).

12. Parliamentarian restates charges.
13. Parliamentarian requests motion(s) from members of the Judicial Board (13, 14, and 15 are to be handled one motion at a time if there is more than one incident being presented.)
14. Discussion of motion(s)
15. Vote on motion(s)
16. A verdict of guilty requires a majority vote of the Judicial Board members.
17. If a chapter is found guilty of the charges, the Judicial Board must then determine the appropriate sanctions following the guidelines established in the Northeastern State University Judicial Procedure. If the documents or policies do not provide guidance as to sanctions, the Judicial Board may determine a sanction(s) appropriate to the severity of the violation.
18. The hearing is reconvened and the decision of the Judicial Board is then read to the complaining and accused parties – witnesses are not in attendance at this time.
19. The verdict and/or sanction(s) must be put in writing on the College Panhellenic Record of Mediation or Judicial Board Hearing Form and signed by the parties listed on the form.
20. Information regarding the appeals process must be provided using the College Panhellenic Notice of Appeal form at the time the decision is read.

D. Appeal of Judicial Board decision. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeal Committee. The Northeastern State University Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process found in the Manual of Information.

E. Membership

In accordance with the Northeastern State University Panhellenic Association Bylaws, the Judicial Board is composed of a chairman/representative from each chapter, along with a vice chairman/alternate. The Panhellenic Parliamentarian will be the presiding officer, and the Panhellenic Advisor (ex-officio Member).

Article XII. Hazing

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned. Panhellenic Council does not support hazing. As defined by the NSU Student Conduct Code, hazing is any act, which endangers the physical health or safety of an individual for the purposes of initiation, admission into, affiliation with, or as a condition of continued membership in, a group or organization. The expressed or implied consent of a victim will not be a defense. Apathy or acquiescence in the presence of hazing is not considered a neutral act; they are violations of this rule. All forms of hazing, pledge day and/or pre-initiation

activities that are defined, as hazing shall be banned. Hazing is defined as any action or situation with or without consent that recklessly, intentionally or unintentionally endangers the mental or physical health or safety of a student, or creates risk of injury, or causes discomfort, embarrassment, harassment or ridicule or that willfully destroys or removes public or private property.

Such activities and situations include, but are not limited to, creation of excessive fatigue; physical and psychological shocks; wearing apparel that is conspicuous and not normally in good taste; engaging in public stunts and jokes, participating in treasure or scavenger hunts; morally degrading or humiliating games and activities; late night sessions that interfere with scholastic activities or normal sleep patterns; and any other activities that are not consistent with fraternal law, ritual or the regulations and policies of the member fraternity or the educational institution. All member groups will affirm their policies on hazing and inform their membership of this NPC position on hazing through mailings and through their international magazines. All forms of hazing or pre-initiation activities, which are defined as hazing, shall be banned.

Northeastern State University Hazing Definition is as follows:

1. No student organization or any person associated with any organization sanctioned or authorized by the governing board of any public or private school or institution of higher education in this state shall engage or participate in hazing.
2. Any hazing activity described in subsection E of this section upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by a public or private school or by any institution of higher education in this state is directly or indirectly conditioned shall be presumed to be a forced activity, even if the student willingly participates in such activity.
3. Any organization sanctioned or authorized by the governing board of a public or private school or of an institution of higher education in this state which violates subsection A of this section, upon conviction, shall be guilty of a misdemeanor, and may be punishable by a fine of not more than One Thousand Five Hundred Dollars (\$1,500.00) and the forfeit for a period of not less than one (1) year all of the rights and privileges of being an organization organized or operating at the public or private school or at the institution of higher education.
4. Any individual convicted of violating the provisions of subsection A of this section shall be guilty of a misdemeanor, and may be punishable by imprisonment for not to exceed ninety (90) days in the county jail, or by the imposition of a fine not to exceed Five Hundred Dollars (\$500.00), or by both such imprisonment and fine.
5. For the purposes of this section:
 - a "Hazing" means an activity which recklessly or intentionally endangers the mental health or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating subject to the sanction of the public or private school or of any institution of higher education in this state;
 - b "Endanger the physical health" shall include but not be limited to any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, alcoholic beverage as defined in Section

506 of Title 37 of the Oklahoma Statutes, drug, controlled dangerous substance, or other substance, or any other forced physical activity, which could adversely affect the physical health or safety of the individual, and

c "Endanger the mental health" shall include any activity, except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could affect the mental health or dignity of the individual. Any activity as described about upon which the initiation or admission into an affiliation with a University organization is directly or indirectly conditioned shall be presumed to be a "forced activity," the willingness of an individual to participate in such activity notwithstanding.

Article XIII. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Northeastern State University Panhellenic Association in all cases to which they are applicable and in which they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the Northeastern State University Panhellenic Association may adopt.

Article XIV. Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the Northeastern State University Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

Article XV. Dissolution

This Association shall be dissolved when only one regular member exists at Northeastern State University. In the event of the dissolution of this Association none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.

Standing Rules

A College Panhellenic Association may wish to adopt additional rules that pertain to the administration of the association. This type of rules belongs in standing rules rather than bylaws. Standing rules are written as a separate document from the bylaws, but should be attached to and distributed with the bylaws.

The following topics (as well as others) are best suited for standing rules:

- Awards
- Code of Ethics
- Recruitment Rules
- Judicial Procedures
- Social Events
- Traditions (i.e., Homecoming, Advisors, Installation, Service Projects, etc.)
- Office Procedures
- Financial considerations (i.e., paying for staff)
- Recruitment Counselor selection/requirements/expectations