Instructions for Setting Up a Guest in CASHNet

Students can set up Parent/Guest option by going to the NSU website.

Click on the goNSU link on the upper right hand corner of the page.

Login with your NSU username and password.



Click on Make a Payment under Quick Links.



Click Add New_under the Parent/Guest PINs option.

Your Account		Saved Accounts	
Current Balance	\$0.00		Add New
<u>Click here to make a payment</u>		You have no save	d payment methods.
Your Recent Payments			
	View All		
You have no recent payments.			
OneDisburse			
Access NSUGreenCard.com			
Parent/Guest PINs			
	Add New		
You currently have no PINs set up.			
HIGHEIONE			

Enter a Pin number (four digits) and email address then confirm email address. Click OK.

Notice about Parents or Authorized Users:					
Parents or Authorized Users have access only to make payment, payment history, and balance on the student account. They do NOT have access to financial aid, grades, or other online student information.					
PIN					
Email Address					
Confirm Email Address					
Add a note to the welcome email (optional)					
	Y				
Should this person					
be allowed to log in?	© Yes CNo				
A welcome email will be sent to the email address entered ab will contain the optional note, login ID, temporary password a access this site.	pove. The email and a link to Cancel				

PIN and temporary password will be available for the Guest/Parent in an email that was sent to the email address provided. Go to the link provided in the email and enter PIN and Password.

Link: https://commerce.cashnet.com/NSUOK_PROD_WEB?LT=P

Click Login.



Guest/Parent will enter the password provided in their email as the Old Password, then create a new password and confirm.

Click Submit.

Northeastern State University E-PAY		
		Lauren Giles
Change Password		
To protect the privacy of your account, please enter a new	w password at this time.	
Old Password	Password must have:	
Enter New Password	At least 8 characters.	
	2 letter(s).2 non-letter(s).	
Confirm Password		
Submit		
our four hyper facation HIGHEIONE		
NSU Home > Office of Business Affairs > E-pay		
Policies: Housing Refund Policy (pdf) Tuition & Fees Refund Policy (web7)	cy Privacy Policy Disclosure of Educational Records Policy	
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Guest/Parent needs to go back to <u>https://commerce.cashnet.com/NSUOK_PROD_WEB?LT=P</u> and enter Pin and New Permanent Password.

Click Login.

Guest/Parent is now able to make a payment on the student's account.

Northeastern State University E-PAY	
	PIN Password Login Students, login here with your login and password.
HIGHERONE	
<u>NSU Home</u> > <u>Office of Business Affairs</u> > E-pay Policies: <u>Housing Refund Policy</u> (pdf) <u>Tuition & Fees Refund Policy</u> <u>Privacy Policy</u> <u>Disclo</u> (web7)	sure of Educational Records Policy