Events post COVID-19

Menu

In an effort to continue to combat the spread of COVID-19 the following process, guidelines and restrictions have been set in order to host an event on campus. Below is a document that contains requirements and recommendations to consider in the event planning process. Additionally, the Campus Events Safety Plan must be completed and uploaded to the HawkLife event request form, using the links below.

The following process will be used for all events planning to host on-campus
- Fill out the NSU Campus Events Safety Plan
- Submit event request via Hawklife and upload NSU Campus Events Safety Plan
  - Any request without a completed NSU Campus Events Safety Plan will be automatically denied.
- Event planners will be notified if the event is approved or if additional information is needed.
- Student Engagement representative will notify the Office of Conference and Events of an approved event
- Conference and Events office will notify event planner of reserved venue
- Event Planners are required to track and keep a record of all people that attend the event.

Campus Events Safety Plan

Guidelines for campus Events post COVID-19

All event inquiries must complete an event request form via HawkLife. For Instructions on submitting this request please click here (this link will come soon)

HawkLife

Additional Resources

Modified UC Event Space capacities