



## FITNESS CENTER/INTRAMURAL SPACE REQUEST

NAME: \_\_\_\_\_ N# (required) \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_ ADVISOR: \_\_\_\_\_

EVENT: \_\_\_\_\_ DATE(S): \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**SPACE REQUESTED: We cannot guarantee availability of all requests**

\_\_\_\_\_ NORTH GYM OF JDF

\_\_\_\_\_ INTRAMURAL FIELDS

(Must have approval of Jackie Farrow in H&K)

\_\_\_\_\_ OTHER \_\_\_\_\_

\_\_\_\_\_ SOUTH GYM OF JDF

(Must have approval of Kathy O'Neil in campus safety)

**DETAILED EXPLANATION OF EVENT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PERSON(S) RESPONSIBLE FOR EVENT/CLEAN-UP:**

\_\_\_\_\_

By signing this agreement, I understand that all facilities/space should be left in the original condition in which it was in prior to our use. If equipment, furniture or building is found to be broken or damaged, I understand that I and/or my organization will be responsible for replacement or repair by reimbursement of the cost of the damage(s) the cost of repair is to be determined by the nature of damage and value and will be determined upon inspection of area by NSU staff.

Signature (of person responsible): \_\_\_\_\_

Approved YES  NO

Facility Director: \_\_\_\_\_ Date: \_\_\_\_\_

Additional notes/comments:

\_\_\_\_\_  
\_\_\_\_\_