

Eligibility Policy

Approval Date _____

Revision Date _____

It is the policy of the TRIO Mentoring Program that each participant must meet the defined eligibility criteria. Mentoring staff should be knowledgeable of the eligibility criteria required to be a mentor and mentee participating in the program.

Extenuating circumstances may be reviewed at the discretion of the program coordinator. Acceptance may then be allowed with the written approval of the director when all requirements are not met. These instances are expected to be rare

Mentor Eligibility Requirements

- Must be enrolled full-time at NSU
- Must have an overall GPA of at least 3.0
- Must be enrolled as a junior or senior
- Adhere to all TRIO Mentoring Program policies and procedures
- Agree to a one-year commitment to the program
- Spend a minimum of four hours a month with your mentees
- Be willing to communicate with your mentees weekly
- Agree to attend mentor training as required
- Communicate regularly with the Program Coordinator
- Build a trusting relationship with your mentees
- Maintain confidentiality while working with your mentees
- Be sensitive and respectful to the individual needs of your mentees
- Model appropriate and effective behavior while mentoring
- Help create an academic plan for your mentees
- Listen, be patient, and understanding while mentoring
- Provide students with knowledge of resources in TRIO and on campus
- Keep an accurate record of all contact/ meetings with mentees
- Document when mentees cancel or do not show up to meetings
- Check your email daily
- Communicate any questions or concerns with the Program Coordinator
- Submit completed logs by noon Thursday each week
- Attend monthly meetings with Program Coordinator
- Attend monthly meetings with fellow mentors
- Attend Monthly mentor and mentee activity
- Balance life and your mentoring responsibilities